



City Council Workshop & Meeting
Agenda
June 2, 2025
Auburn Hall, Council Chambers

5:30 PM Workshop

- 1) Proposed Ordinance Amendment – Vacant Buildings
- 2) MUNIS Open Finance Update
- 3) **Executive Session** pursuant to 1 M.R.S.A. Section 405(6) (D) for labor negotiations (Fire). *No action to follow.*
- 4) **Executive Session** pursuant to 1 M.R.S.A. Section 405(6) (C) for an economic development matter. *No action to follow.*

7:00 PM Meeting

Pledge of Allegiance & Roll Call - *Roll call votes will begin with Councilor Milks*

- I. **Consent Items** – *All items with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or a citizen so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Passage of items on the Consent Agenda requires majority vote.*

Minutes – May 19, 2025 Regular Council Meeting

Communications, Presentations and Recognitions

Open Session – *Members of the public are invited to speak to the Council about any issue directly related to City business or any item that does not appear on the agenda.*

Unfinished Business

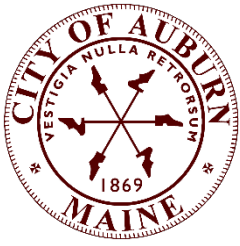
- 1) **ORDER 28-03172025** – Adopting the revised joint purchasing policy. *Passed first reading on March 17, 2025. Second reading. Passage requires majority vote.*

New Business

VII. Reports

- a. Mayor's Report
- b. City Councilors' Reports
- c. Student Representative Report
- d. City Manager Report
- e. April 2025 Finance Report – Kelsey Earle, Finance Director

- VIII. Open Session - *Members of the public are invited to speak to the Council about any issue directly related to City business or any item that does not appear on the agenda.*
- IX. Executive Session
- X. Adjournment



City of Auburn City Council Information Sheet

Council Workshop or Meeting Date: June 02, 2025

Author: Kris Beaudoin, Code Compliance Officer Lead

Subject: Draft Vacant Buildings Ordinance

Background: The City Council and staff have discussed the need to promote responsible management of vacant buildings to provide a safe neighborhood for residents, safeguard property values, expedite building repairs, and to provide for prompt contact with owners or managers by police, fire, and code when issues or emergencies develop. The draft ordinance is intended to give staff a new tool to achieve those goals. The Council provided feedback to staff on a previous draft and we have updated the draft to address concerns.

Information: This draft ordinance has been updated to include the following changes.

- Updated fee structure and a cap on maximum fees.
- Vacant building definition has been changed to include a consecutive day requirement consistent with the 60-day notification time frame.
- Permit fee increases are based on consecutive permits rather than subsequent.
- Inspection standards were adjusted to provide a distinction between abandoned and vacant. By changing the inspection requirement, this allows an abandoned building to become a vacant building subject to a lower fee amount.

City Budgetary Impacts: Staff Time.

Staff Recommended Action: Discuss and provide feedback for future action.

Previous Meetings and History: Budget discussions over the past few months and May 19, 2025 City Council workshop.

City Manager Comments:

Signature: *Phillip Crowell Jr.*

Attachments: Draft Vacant Buildings Ordinance

ARTICLE V

Vacant and Abandoned Buildings

Sec. 12-275 Purpose.

This article is intended to prevent or mitigate dangers to health, safety, and welfare, to promote responsible management, provide a safe neighborhood for residents, safeguard property values, expedite building repairs, and provide for prompt contact with owners or managers by police, fire, and code when issues or emergencies develop.

Sec. 12-276 Definitions.

For the purpose of interpreting this article, the following terms, phrases, words and their derivations shall have the following meanings:

ABANDONED BUILDING

- (A) Any building ~~or structure~~ that is vacant and is under a current notice of default; under a current notice of trustee's sale; pending a Tax Assessor's lien sale; any property that has been the subject of a foreclosure sale where the title was retained by the beneficiary of a deed of trust involved in the foreclosure; and any property transferred under a deed in lieu of foreclosure/sale.
- (B) Any building that meets one or more of the conditions cited in MRS Title 14 § 6326, Subsection 2, Paragraphs A through I, for establishing abandonment by statute:
 - (1) Doors and windows on the mortgaged premises are continuously boarded up, broken or left unlocked.
 - (2) Furnishings and personal property are absent from the mortgaged premises.
 - (3) The mortgaged premises are deteriorating so as to constitute a threat to public health or safety.
 - (4) A mortgagee has changed the locks on the mortgaged premises and neither the mortgagor nor anyone on the mortgagor's behalf has requested entrance to or taken other steps to gain entrance to the mortgaged premises.
 - (5) Reports of trespassers, vandalism or other illegal acts being committed on the mortgaged premises have been made to local law enforcement authorities.
 - (6) A code enforcement officer or other public official has made a determination or finding that the mortgaged premises are abandoned or unfit for occupancy.
 - (7) The mortgagor is deceased and there is no evidence that an heir or personal representative has taken possession of the mortgaged premises.

~~BUILDING-Any structure used or intended for supporting or sheltering any use or occupancy.~~

EMERGENCY ACTION PLAN – A plan developed for a specific property or properties that represent a hazard to the community in the opinion of the Auburn Fire and/or Police Chief, that is used to prepare first responders for potential emergencies at the property.

PROPERTY DEFECTS - A condition that, in the judgment of the municipality, contributes to blight as a result of the continued lack of care, maintenance or security of a property pursuant to MRS Title 30 § 3106-B

RESPONSIBLE PARTY - Any person, agent, holder of an unrecorded contract for deed, a mortgagee or vendee in possession, a mortgagor or vendor in possession, assignee of rents, receiver, executor, trustee, lessee, other person, firm or corporation in control of the freehold of the premises or lessor state therein, or other legal entity having a legal or equitable interest in a vacant building, including but not limited to the beneficiary of a trust, and the holder of a life estate.

VACANT BUILDING - A building structure that has remained unoccupied for a continuous period of 60 or more days. ~~A residential or commercial building which is~~ lacking habitual presence of natural persons who have a legal right to be on the premises, or at which substantially all lawful business operations or residential occupancy has ceased with the exception of secure accessory buildings not intended for human occupancy.

VACANT BUILDING, HIGH IMPACT - A Vacant Building that exceeds 50,000 square feet of floor area and represent a high hazard to surrounding property or public safety and require a specific Emergency Action Plan in the opinion of the Auburn Fire and/or Police Chief.

Sec. 12-277 Applicability.

- (A) The provisions of this article apply to ~~any~~ vacant building or abandoned property located within the City.
- (B) This article does not apply to primary residences of any member of the armed forces on active duty, lawful seasonal residences or facilities being occupied periodically during the year that are vacant but not abandoned.

Sec. 12-278 Registration Required.

- (A) The Responsible Party of a vacant building must obtain a vacant building registration permit for the period during which it is vacant. Any person carrying on without a vacant building registration permit shall be deemed in violation of these provisions
- (B) When an abandoned building becomes vacant as defined in this ordinance, the owner of the building must apply for and obtain a vacant building registration permit and pay the fee within 10 ~~90-60~~ days of the building becoming vacant.

(C) Standard vacant building registration permit.

- (1) The ~~Code Compliance Officer~~Code office shall issue a standard vacant building registration permit upon being satisfied that the building has been inspected and is in compliance with the vacant building standards set forth in this chapter and is adequately protected from intrusion by trespassers and from deterioration by the weather.
- (2) A standard vacant building registration permit is valid for ~~twelve~~ six months from the date of approval.
- (3) A vacant building registration permit is nontransferable upon the sale or transfer of a vacant building unless notification of the transfer has been made ten days prior to the sale or transfer, and registration data has been provided to the Code Office by the new owner or responsible party.

(D) After the vacant building registration permit is issued, the Code Office shall add the property to a registry maintained by the City of Auburn and made available for public inspection. This registration data shall include, but not be limited to, the name, address, phone number and e-mail address of the owner or its agent, and contact information of the designated responsible party.

(E) The vacant building registration permit must be affixed to the vacant building in a location visible to first responders and other emergency personnel

(F) Upon the expiration of a vacant building registration permit, if the building ~~or~~ structure is still vacant, the owner or responsible party must arrange for an inspection of the building and premises with the Code Office, and renew the permit within ten days of expiration. All permit renewals shall be subject to all conditions and obligations imposed by this chapter and any previous permits unless expressly exempted therefrom

Sec. 12-279 Application for vacant building registration permit.

(A) A permit application shall be made to the Code Office on a form furnished by the City of Auburn Code Office for such purpose, and shall include the following information:

- (1) Name, business or residence address, cell phone and primary telephone numbers, e-mail address of the owner or owners of the building.
- (2) Name, business or residence address, cell phone and primary telephone numbers, e-mail address of the individual designated by the owner or owners of the building as the authorized agent for receiving notices of code violations and for receiving process in any court proceeding or administrative enforcement proceeding in connection with the enforcement of this article or code regarding the vacant building.

- (3) The name of any bank/lender/lien holder with an interest in the property and its contact information, including the mailing address of the bank/lender/lien holder.
- (4) The street address of the building, and parcel identification number for the property on which the building sits.
- (B) The application shall include a "statement of intent." The statement of intent shall include information as to the expected period of vacancy (including the date of vacancy), the plan for regular maintenance during the vacancy to comply with the life safety code requirements and a plan and timeline for the lawful occupancy, rehabilitation, or removal or demolition of the ~~structure~~building.
- (C) The applicant shall provide an written statement providing permission for police, fire and code, the authority to access and inspect the vacant building and the premises upon which it stands without prior notification or a warrant being required under the circumstances a code official or other emergency personnel has reason to believe that an emergency or imminent danger exists tending to create an immediate danger to the health, welfare, or safety of the general public.
- (D) The application shall include a list of persons authorized to be present in the building, along with a statement that any persons not listed shall be considered trespassers. The owner shall update the authorized person list as needed.
- (1) If any contact information required in the application changes or becomes out-of-date, the owner must notify the Code Enforcement Office of the changes in writing within ten days of such change. Failure to notify the Code Enforcement Office of changes is a violation of this article.

Sec 12-279 Fees. (The fee structure below will be moved to Appendix A and a reference to Appendix A will be included in its place)

- ~~(A)~~ A fee of \$400 for ~~commercial buildings~~, abandoned buildings, ~~buildings with three or more units~~, and buildings under the control of banks or other financial institutions up to 50,000 square feet in floor area. A fee of \$400 plus \$200 per 10,000 square feet of floor area in excess of the initial 50,000 square feet of floor area shall apply to any ~~High Hazard Vacant abandoned B building as defined in this ordinance.~~
- ~~(A)~~(B) A fee of \$200 for individually owned commercial buildings and buildings with three or more units not under the control of a bank or other financial institution up to 50,000 square feet in floor area. A fee of \$200 plus \$100 per 10,000 square feet of floor area in excess of the initial 50,000 square feet of floor area shall apply to any ~~High Impact Vacant building as defined in this ordinance~~
- ~~(B)~~(C) A fee of \$100 for individually owned one and two-family dwellings not under the control of a bank or other financial institution.

~~(D)~~(D) No permit shall be issued prior to payment of the permit or renewal fee. If an owner has applied for a building permits for renovations, demolition, or repairs, or has undertaken the demolition permitting process and is performing the permitted work in good faith during the active permit period, no fee will be required.

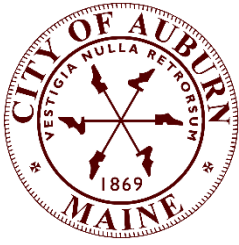
~~(D)~~(E) A registration fee escalates at a rate of two ~~(2)~~ times the prior permit fee for each subsequent consecutive permit renewal while the building continues as vacant regardless of the party responsible. However, no permit fee shall exceed 16 times the original applicable fee for the building type.

Sec 12-280 Vacant building inspection.

- (A) At the time of application, the owner or responsible party of a vacant building shall arrange for an inspection of the property with the Code Office. The inspection shall determine whether the building is considered vacant or abandoned as defined in this article, and to assess ~~The purpose of the inspection is to determine and ensure~~ compliance with the applicable building, fire prevention, and life safety codes and ordinance requirements.
- (B) After a vacant building has been inspected and if determined not to meet one or more local or state life safety codes, the Code ~~Compliance Officer~~Office shall issue an order for any work needed to:
- (1) Adequately protect the building and property from intrusion by trespassers and from deterioration by weather, by bringing it into compliance with all existing local and state life safety codes; and by ensuring that allowing the building to remain will not be detrimental to the public health, safety and welfare, will not unreasonably interfere with the reasonable and lawful use and enjoyment of other premises within the neighborhood, and will not pose an extraordinary hazard to police officers or firefighters entering the premises in times of emergency.
- (C) When issuing orders under Subsection B(1), the Code ~~Compliance Officer~~Office shall specify the time for completion of the work. The order will act as an interim vacant building registration permit, the duration of which will be for the time set forth in the order. No interim registration permit may be effective for a period of more than 90 days.
- (D) All work done pursuant to this chapter must be done in compliance with the applicable building, fire prevention, and life safety codes, and within ordinance requirements.

Sec 12-281 Violations and penalties

(A) Any person or entity who is found to be in violation of any provision or requirement of this article shall be subject to a civil penalty, including the City's attorney's fees and other remedies as set forth in MRS Title 30-A § 4452. Each violation of a separate provision or requirement, and each day of violation, shall constitute a separate offense.



City of Auburn City Council Information Sheet

Council Workshop or Meeting Date: June 2, 2025

Subject: Executive Session

Information: Executive Session pursuant to 1 M.R.S.A. Section 405(6) (D) for labor negotiations (Fire).

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
 - (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
 - (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
 - (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.
- This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

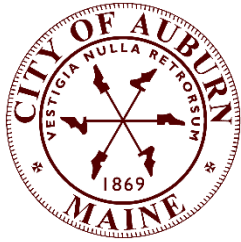
D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City of Auburn City Council Information Sheet

Council Workshop or Meeting Date: June 2, 2025

Subject: Executive Session

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A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

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B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

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H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.

IN COUNCIL WORKSHOP & MEETING MAY 19, 2025 VOL 38 PAGE 24

Mayor Harmon called the meeting to order at 7:00 P.M. in the Council Chambers of Auburn Hall and led the assembly in the salute to the flag. Student Representatives Mubarik Abdulahi and Anaya Egge were absent.

I. Consent Items

1. ORDER 46-05192025* – Appointing Belinda Gerry to the Age Friendly Community Committee, for a term that expires June 1, 2028.
2. ORDER 47-05192025* – Appointing Leroy Walker to the Age Friendly Community Committee, for a term that expires June 1, 2028.
3. ORDER 48-05192025* – Appointing Jan Biron to the Age Friendly Community Committee, for a term that expires June 1, 2028.

Councilor Weisner moved for passage, seconded by Councilor Milks. Motion passed 5-0-2 (Gerry, Walker recused).

II. Minutes – May 5, 2025 Regular Council Meeting

Councilor Walker moved to approve the minutes, seconded by Councilor Platz. Motion passed 7-0.

III. Communications, Presentations and Recognitions

Communication: School Budget Validation Referendum Election – Absentee Ballots now available; all wards voting at Auburn Hall on June 10, 2025 – Polls open from 7:00am until 8:00pm

The Mayor read the Maine Arbor Week 2025 Proclamation. David Griswold, Chair of the Community Forest Working Group, spoke on the upcoming events of the committee, the status of the city tree nursery, and upcoming Tree City USA celebrations.

The Mayor read National Public Works Week Proclamation & gave notice of APW's Open House on May 31.

IV. Open Session

None.

V. Unfinished Business

- 1) RESOLVE 01-05052025 – Adopting the Appropriations Resolve (Municipal Budget) for Fiscal Year 2026. Second reading. ROLL CALL VOTE. Passage requires majority vote.

Motion for passage by Councilor Walker, seconded by Councilor Cowan.

The Mayor opened this item for public comment. There was no comment. Public hearing was closed.

IN COUNCIL WORKSHOP & MEETING MAY 19, 2025 VOL 38 PAGE 25

The motion passed 6-1 (Gerry) on a roll call vote.

2) ORDER 40-05052025 – Authorizing the City’s general obligation bonds in the amount of \$11,762,700 to finance the City’s FY26 Capital Improvement Program. Second reading/public hearing. ROLL CALL VOTE. Passage requires an affirmative vote of 5 Councilors at the second reading.

Councilor Whiting moved for passage, seconded by Councilor Milks.

The Mayor opened the item for public comment. There was no comment. The public hearing was closed.

Motion passed 6-1 (Gerry) on a roll call vote.

VI. New Business

1) ORDER 49-05192025 - Credit Enhancement Agreement 63 Academy Street (Charles Jordan House). Public hearing. Passage requires majority vote.

Motion for passage by Councilor Walker, seconded by Councilor Gerry.

Glen Holmes, Community Development Director, gave an overview of the project.

The Mayor opened this item for public comment. There was no comment. The public hearing was closed.

Motion passed 7-0.

2) ORDER 50-05192025 - Omnibus TIF #33 KLEW Airplane Hangars. Public hearing. Passage requires majority vote.

Glen Holmes, Community Development Director, gave an overview of the project.

Motion for passage by Councilor Walker, seconded by Councilor Platz.

The Mayor opened this item for public comment. There was no comment. The public hearing was closed.

Councilor Platz asked what is to be placed in a \$1.5 million hangar. Jonathan LaBonte, Transportation Director, responded that small aircraft could be placed or potentially a large jet; up to 4 80x40 units; there is some flexibility in its use.

Motion passed 7-0.

3) ORDER 51-05192025 – Initiating referral to the Planning Board of proposed amendment of Chapter 60, “Zoning”, regarding General Business and Multifamily Suburban District Density Requirements. Passage requires majority vote.

Motion for passage by Councilor Walker, seconded by Councilor Cowan.

Mayor Harmon opened the item for public comment. The following spoke:

Stephen Beale, Johnson Rd

Public comment was closed.

Motion passed 7-0.

4) ORDER 52-05192025 – Adopting by-laws creating the Auburn Community Development Corporation (CDC). Passage requires majority vote.

Motion for passage by Councilor Platz, seconded by Councilor Weisner.

Mayor Harmon opened this item for public comment. There was no comment.

Motion passed 6-1 (Gerry).

VII. Reports

a. Mayor's Report – Mayor Harmon spoke on the “MMA For A Day” event held at ELHS. Attended the Salt & Light Open House. Home For Good = Housing First; attended a collaborative meeting with other stakeholders. Thanked city staff for organizing the Lobster Festival held on May 17.

b. City Councilors' Reports – Councilor Gerry shared today is Mayor Harmon's birthday. Councilor Whiting recognized Healthy Androscoggin and Anaya Egge. Councilor Cowan recognized Councilor Whiting for his efforts with Healthy Androscoggin; recognized it was National EMS Week. Councilor Weisner reported on attending the Lobster Festival. Councilor Walker thanked everyone who attended the Age Friendly Committee clothing giveaway event; reminded the public of the UNAA meeting at Rolly's Diner on May 27, City Manager Phil Crowell will be the guest speaker. Councilor Platz noted the APW Open House on May 31 and noted the City's involvement with promoting pollinator gardens will also be present.

c. Student Representative Report – None.

d. City Manager Report - City Manager Crowell gave a few updates on upcoming construction projects throughout the City including on Center Street, Stetson Road, Court Street; the City's Street Scan project is complete and the City is awaiting compiled results; paving projects. Merrow Road; Main Street is scheduled with DOT; Minot Avenue study from Hotel Road to the By-Pass is underway. Gave an update on Engine Two; likely to see improvement in July. The PAL center is on track and expected to be completed by July 1. Residents will receive a postcard soon about the Comp Plan; survey closes June 6.

IN COUNCIL WORKSHOP & MEETING MAY 19, 2025 VOL 38 PAGE 27

Councilor Walker noted the road improvements on Soper Mills Road but noted that speeding is occurring there.

VIII. Open Session

None.

IX. Executive Session

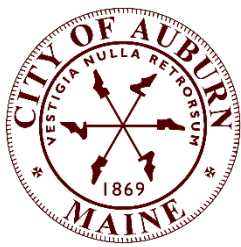
None.

X. Adjournment

Motion to adjourn by Councilor Platz, seconded by Councilor Weisner.
Motion passed 7-0. Councilor adjourned at 7:38pm.

A TRUE COPY ATTEST

Emily F. Carrington



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: June 2, 2025

Order: 28-03172025

Author: Kelsey Earle, Finance Director

Subject: Revising the Joint Purchasing Policy - 2nd reading

Information: This is the second reading Revising the Joint Purchasing Policy to include a change of limits and a local vendor preference option, these changes are indicated via redline on the document that follows. The intention of increasing the purchasing limits is to address inflation, which has caused most small purchases to be over the current \$1,000 limit, requiring a purchase order to be created. These purchase orders require several pieces of documentation, and at least 3 members of staff to review before they can be used. Increasing the limits will reduce administrative burden and allow staff to be more efficient. Currently, 44% of purchase orders created are for small purchases under \$3,500. Creating a purchase order can take approximately 1hr+/- of staff time to complete, from data compilation, entry, and review, through end approval process. Using last year's total PO'S under \$3,500 that would indicate approximately 280 hours of staff time used toward creating small purchase orders in a fiscal year. This does not include the time spent collecting data from the samples requested through our audit process each year. While we do not expect staff audit time to reduce, it will reduce the volume of purchase orders to address during that process.

This item is prepared for second reading, having passed School Committee on May 21, 2025. The version approved by the School Committee included the definition of "local vendor" as requested at Council's first reading on March 17, 2025.

City Budgetary Impacts: N/A

Staff Recommended Action: Recommend passage.

Previous Meetings and History: Previous policy adopted 1/2/2013 in a joint City Council and School Committee meeting. Revised policy passed Council first reading on 3/17/25 (5-0) and passed School Committee (6-0) on 5/21/25.

City Manager Comments:

I concur with the recommendation. Signature:

Attachments:

Revised Joint Purchasing Policy
Order

City of Auburn Joint Purchasing and Procurement Policy

~~January 2, 2013~~ March 17, 2025

Introduction

Pursuant to City Charter Sec. 8.16, the City Council shall adopt by rule a procurement policy for the City's purchase of materials and services for all the City's departments, including the department of education (herein, the "school department"). Pursuant to section 1001(1) of Title 20-A of the Maine Revised Statutes, as amended, the School Committee shall adopt all policies that govern the School Department. Accordingly, this Policy is subject to adoption by rule of the City Council and the School Committee.

Part A Joint Policies

The purpose of the Joint (City & School) purchasing policy is to standardize purchasing procedures throughout the City and School Department in accordance with best cost and accounting practices, both to save taxpayers' money and to increase public confidence in the municipal purchasing system. The City and School Department will endeavor to secure the best pricing for products and services without sacrificing quality or service.

1. Procurement Methods. Purchasing procedures shall be designed and implemented to obtain value for materials and services at competitive prices. Competitive procedures shall be used, unless an approved exception applies. Competitive procedures may include, as appropriate, competitive bidding, requests for proposals ("RFPs"), and requests for qualifications ("RFQs"). The procedures may permit price and change in scope negotiations after selection of a vendor.
2. Permissible Considerations. In addition to price, the purchasing procedures, when applicable to obtain value, may take into consideration quality, availability, reputation, experience, past performance history, performance and technical capacity, financial capacity, availability and response time for service/maintenance, and other relevant factors. The method of procurement and the appropriate considerations shall depend upon the nature of the materials or services being procured, the estimated administrative and other costs of the procurement process (including personnel costs, pickup time and availability of resources), the dollar value of the procurement, and the urgency of the need (including but not limited to time constraints).
3. Exceptions to Competitive Process. With proper approval, certain exceptions to normal competitive procedures are permitted. For example: single source vendors, emergency purchases, group purchasing programs, etc.
4. Hiring Employees. Hiring employees is not part of this procurement policy.
5. Rights and Benefits. This policy and the procedures adopted under this policy are for the benefit of the City and the School Department. No rights are conferred on any prospective vendor or other third party by virtue of this policy or the procedures. Written complaints will be handled by procedures of respective departments. Any decision of the appeal will be final.
6. Local vendors: Local vendor preference may be given if the quote does not exceed the nonlocal quote by more than 3%. This alternative is only applicable to quotes and proposals under the \$35,000 total threshold for sealed bids.

- Local Vendor definition: a firm or individual who regularly maintains a place of

business, transacts business or maintains an inventory of merchandise for sale within the city of Auburn and/or adjoining city/towns.

It shall be the responsibility of the departments to maintain fiscal responsibility when making purchases.

Purchases will be classified into three categories:

- **Small** purchases of less than ~~\$1,000~~\$3,500
- **Medium** purchases of ~~\$1,000~~\$3,500 to ~~\$24,999~~\$34,999
- **Large** purchases of ~~\$25,000~~\$35,000 or more.

Small Purchases (less than ~~\$1,000~~\$3,500) – City small purchases may be made by each department in accordance with the department’s budget and with department manager’s (or his/her designee) approval. The department may use its discretion in determining the vendor and the best possible price. School Department small purchases may be made with the approval of the School Business Manager or Superintendent on field Purchase Orders or with the use of a purchasing card. The splitting of purchases into multiple small purchase orders, so as to avoid a more formal process, shall not be permitted.

Medium Purchases (~~\$1,000~~\$3,500 up to ~~\$24,999~~\$34,999) – Purchases of ~~\$1,000~~\$3,500 or more but less than ~~\$25,000~~\$35,000 may, but are not required, to be made using a formal competitive procurement process. If the formal bid process is not used these purchases must be supported by a record of price quotation from at least three (3) competitive sources **or** adequate explanations, from the department, justifying the absence of such competition (“single source”). Quotations must be obtained in writing. Selection of a vendor will not be based solely on price but will include judgments for price, quality and past experience with the vendor.

Large Purchases (~~\$25,000~~\$35,000 and up) – All purchases ~~of~~ \$25,000\$35,000 or more are **required** to obtain formal competitive bids (RFP) for purchases of equipment, materials, services or for construction projects ~~totaling \$25,000~~\$35,000 or more. The City Facilities Manager/Purchasing Agent and the School Business ~~Manager~~ are responsible for the formal competitive procurement process for their respective departments.

Bonded Items – The City is responsible for the procurement of Bond Council and Financial Advisor as it relates to any Bond Issues as well as all procurement of bonded items

Conflict of Interest – This policy follows the current policy in section 10.5 of the City Charter, section 2-112 of the City Ordinances and the School Department’s policy GBEA.

Part B – City

1. Administration Responsibility. The Finance Director under the supervision of the City Manager shall establish and administer procedures for the purchase of materials and services consistent with this policy.

Part C – School Department

1. Administration Responsibility. The school business manager under the supervision of the superintendent of schools shall establish and administer procedures for the purchase of materials and services consistent with this policy and Title 20-A of the Maine Revised Statutes, as amended.

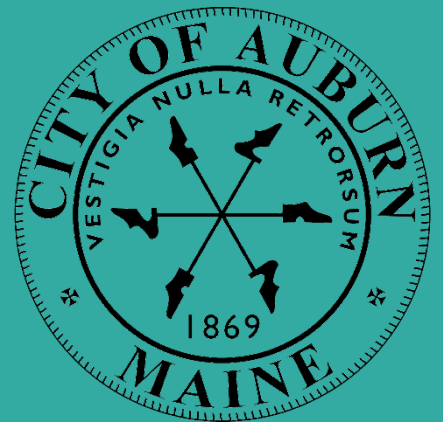
The school committee shall approve those procedures, and shall periodically review those procedures and their administration.

2. Statutory Procurement Requirements. The procurement procedures and this policy are subject to applicable laws governing procurement by school administrative units, including laws governing certain insurance policy purchases (*see* 20-A M.R.S. § 1001(14)), transportation contracts (*see* 20-A M.R.S. § 5402 and § 5401(13)), architect/engineer selection (*see* 5 M.R.S. §1742(6)), school construction/repair/renovation projects (*see* 5 M.R.S. §1743-A and §1748) and performance contracts (*see* 20-A M.R.S. §15915). Wherever this school department purchasing policy is inconsistent with state law procurement authority, process and limitations, the provisions of state law shall control.

Monthly Financial Report

April 2025 - Fiscal Year 2025

Authored by: Kelsey Earle



To: Honorable Mayor, Members of the City Council and City Manager
Subject: Financial Report for the Month Ending April 30, 2025

I respectfully submit the financial summaries of the revenue and expenditure activities for the City during the month ending April 30, 2025.

Please note that although the monthly financial report contains amounts reported by the School Department, this discussion is limited to the City's financial results and does not attempt to explain any variances in comparison for the School Department. As a guideline for comparison purposes, individual line items can vary based upon cyclical activity. As such, comparisons are made based upon previous years of activity as noted.

General Fund Highlights

Revenues

Total revenues collected through April 2025 were **\$107.5M** or **85.7%** of budgeted general fund revenue, as compared to 95.5% of actual revenues through April 2024.

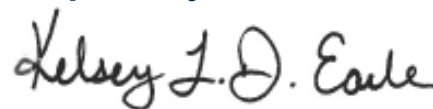
- Departments are on track with budgeted revenues. PW, PD and the School department all outperformed expected revenues at this point last year resulting in the 10% difference in year-to-year comparison.

Expenditures

Expenditures through April 2025 were **\$78.65M** or **66.3%** of the budget, as compared to 79.7% of actual expenditures through April 2024.

- Overall, with budgeting closer to actuals and continuing to implement efficiencies, all departments are operating at expected or better expenditure levels for this time of year.

Respectfully submitted,



Kelsey L. D. Earle
Finance Director

BALANCE SHEET FOR 2025 10 (April)

FUND: 1000 General Fund			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
TOTAL ASSETS			176,108.49	50,130,746.38
LIABILITIES				
TOTAL LIABILITIES			1,568,504.69	-806,876.21
FUND BALANCE				
1000	037000	Ctrl Total - Encumbrances	-57,969.04	2,252,512.13
1000	037100	Assinged Fund Balance	.00	-1,951,394.00
1000	037102	Nonspendable Fund Balance	.00	-689,263.00
1000	037103	Restricted Fund Balance	.00	-2,309,553.00
1000	037104	Unassinged Fund Balance	.00	-16,126,118.03
1000	037105	FB RESTRICTED SCHOOL	.00	536,000.00
1000	037201	CTRL TOTAL-BUD FB DESIGNATED	57,969.04	-2,252,512.13
1000	037301	Ctrl Total - Bud FB Undesignat	.00	-2,874,033.92
1000	047000	Ctrl Total - Revenues	-5,931,192.74	-107,511,214.35
1000	047001	CONTROL - ESTIMATED REVENUE	.00	125,441,434.97
1000	057000	CTRL TOTAL-EXPENDITURES	4,186,579.56	78,716,901.16
1000	057001	CTRL TOTAL-APPROPRIATIONS	.00	-122,567,401.05
TOTAL FUND BALANCE			-1,744,613.18	-49,334,641.22
TOTAL LIABILITIES + FUND BALANCE			-176,108.49	-50,141,517.43

EMS BILLING
SUMMARY OF ACTIVITY
July 1, 2024 - Apr 30th,2025
Report as of April 30th, 2025

	Beginning Balance 4/1/2025	April 2025					Write-Offs	Ending Balance 4/30/2025
		New Charges	Payments	Refunds	Adjustments			
Attorney/In care of	\$ 927.60	\$ -	\$ (482.64)	\$ -	\$ -	\$ -	\$ -	\$ 444.96
Bluecross	\$ 94,589.13	\$ 14,782.00	\$ (9,116.56)	\$ -	\$ (1,874.88)	\$ -	\$ -	\$ 98,379.69
Intercept	\$ (2,169.40)	\$ -	\$ (100.00)	\$ -	\$ -	\$ -	\$ -	\$ (2,269.40)
Medicare	\$ 746,366.77	\$ 173,158.00	\$ (59,201.30)	\$ -	\$ (102,007.26)	\$ -	\$ -	\$ 758,316.21
Medicaid	\$ (379,561.40)	\$ 59,724.00	\$ (45,668.11)	\$ -	\$ (32,676.95)	\$ -	\$ -	\$ (398,182.46)
Other/Commercial	\$ 214,095.73	\$ 31,039.05	\$ (17,287.58)	\$ 721.35	\$ (4,352.19)	\$ -	\$ -	\$ 224,216.36
Private Insurance	\$ 924.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 924.00
Patient	\$ (202,029.26)	\$ 11,258.00	\$ (11,383.71)	\$ 218.00	\$ (662.08)	\$ (19,028.81)	\$ -	\$ (221,627.86)
Worker's Comp	\$ (19,298.18)	\$ 1,868.00	\$ (2,168.64)	\$ -	\$ (209.36)	\$ -	\$ -	\$ (19,808.18)
TOTAL	\$ 453,844.99	\$ 291,829.05	\$ (145,408.54)	\$ 939.35	\$ (141,782.72)	\$ (19,028.81)	\$ -	\$ 440,393.32

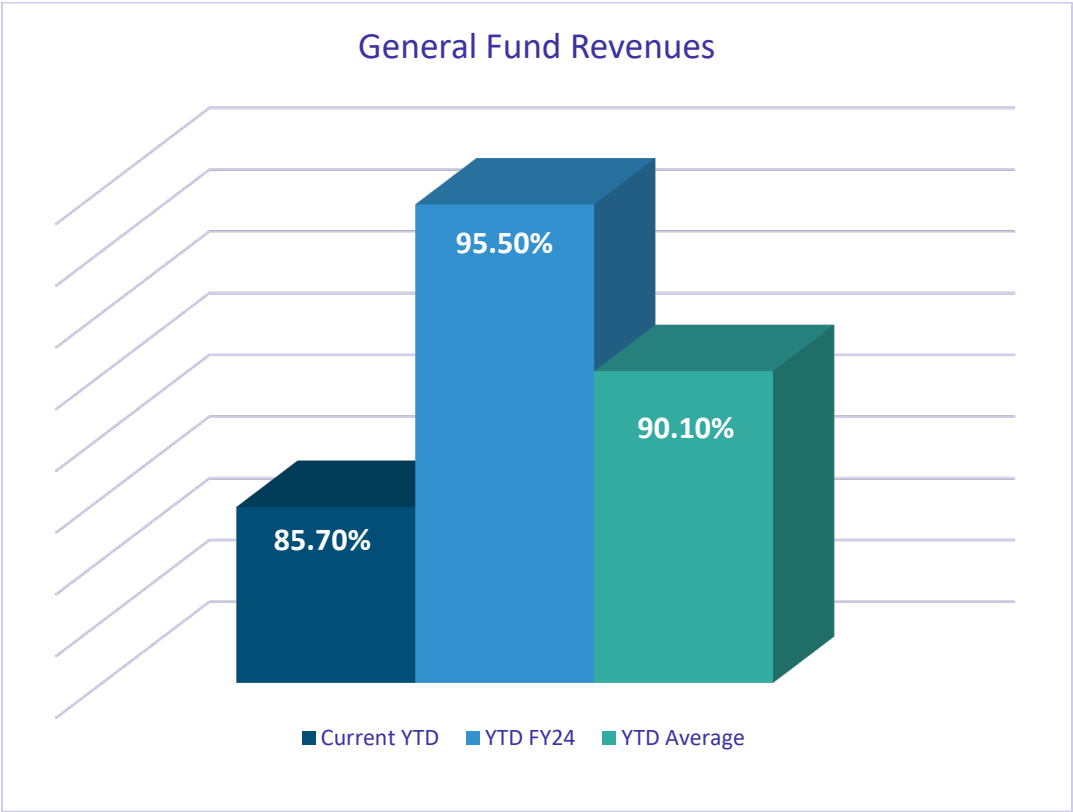
**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
AS OF April 30, 2025**

			BALANCE		BALANCE	INTEREST
			April 30, 2025		March 31, 2025	RATE
INVESTMENT		FUND				
ANDROSCOGGIN BANK	449	CAPITAL PROJECTS	\$ 1,647,026.68	\$	1,643,983.79	2.00%
ANDROSCOGGIN BANK	502	SR-TIF	\$ 1,060,570.77	\$	1,060,439.74	2.00%
ANDROSCOGGIN BANK	836	GENERAL FUND	\$ 37,789,323.01	\$	39,273,671.86	2.00%
ANDROSCOGGIN BANK	801	WORKERS COMP	\$ 55,397.54	\$	55,295.20	2.00%
ANDROSCOGGIN BANK	684	EMS CAPITAL RESERVE	\$ 358,185.59	\$	357,523.85	2.00%
ANDROSCOGGIN BANK	414	INGERSOLL TURF FACILITY	\$ 239,161.93	\$	238,720.14	2.00%
ANDROSCOGGIN BANK	0888	ELHS FUNDRAISING	\$ 428,275.99	\$	427,484.79	2.00%
ANDROSCOGGIN BANK		ELHS CONSTRUCTION	\$ 12,763,774.26	\$	12,740,193.12	2.00%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	5.15%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	4.50%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	4.30%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	4.30%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	4.30%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	4.35%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	4.40%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	4.20%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	4.25%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	4.30%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	4.15%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	4.40%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	4.30%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	4.15%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	4.15%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	4.30%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	4.40%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	4.25%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	4.20%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	4.00%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$	250,000.00	4.05%
GRAND TOTAL			\$ 59,591,715.77	\$	61,047,312.49	3.67%

General Fund-Revenues

for the Period Ended April 30, 2025

*Graph reflects current YTD with comparison to prior YTD and YTD average of prior 3 years percentage.



CITY OF AUBURN
REVENUES- APRIL 2025

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FROM 2025 01 TO 2025 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1000 General Fund							
1006 Communications & Engagement							
420070 Sponsorships-Special Events	-65,000	0	-65,000	.00	.00	-65,000.00	.0%
TOTAL Communications & Engagement	-65,000	0	-65,000	.00	.00	-65,000.00	.0%
1007 City Clerk							
420011 Fees - Clerk/Sale of Copies	-60	0	-60	-10.00	.00	-50.00	16.7%
420013 Fees - Voter Registration Lis	-200	0	-200	-22.00	.00	-178.00	11.0%
420024 Fees - City Clerk Notary	-1,100	0	-1,100	-980.00	.00	-120.00	89.1%
420066 City Clerk Advertising Fees	0	0	0	-100.00	.00	100.00	.0%
421001 Certificate - Birth	-3,500	0	-3,500	-5,842.20	.00	2,342.20	166.9%
421002 Certificate - Death	-17,000	0	-17,000	-10,980.80	.00	-6,019.20	64.6%
421003 Certificate - Marriage	-4,500	0	-4,500	-4,870.40	.00	370.40	108.2%
421006 Licenses - Commercial	-75,000	0	-75,000	-44,514.00	.00	-30,486.00	59.4%
421007 Licenses - Marriage	-5,500	0	-5,500	-5,272.00	.00	-228.00	95.9%
421012 Marijuana Business Licenses	-200,000	0	-200,000	-164,437.60	.00	-35,562.40	82.2%
421101 Permits - Burial	-2,000	0	-2,000	-1,442.00	.00	-558.00	72.1%
TOTAL City Clerk	-308,860	0	-308,860	-238,471.00	.00	-70,389.00	77.2%
1008 Finance							
401011 2011 Property Tax Revenue	0	0	0	-145.05	.00	145.05	.0%
401013 2013 Property Tax Revenue	0	0	0	-300.00	.00	300.00	.0%
401014 2014 Property Tax Revenue	0	0	0	-148.75	.00	148.75	.0%
401015 2015 Property Tax Revenue	0	0	0	-41.04	.00	41.04	.0%
401016 2016 Property Tax Revenue	0	0	0	.00	.00	.00	.0%
401017 2017 Property Tax Revenue	0	0	0	.00	.00	.00	.0%
401018 2018 Property Tax Revenue	0	0	0	-99.41	.00	99.41	.0%
401019 2019 Property Tax Revenue	0	0	0	-697.95	.00	697.95	.0%
401020 2020 Property Tax Revenue	0	0	0	.00	.00	.00	.0%

CITY OF AUBURN
REVENUES- APRIL 2025

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FROM 2025 01 TO 2025 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
401021 2021 Tax Revenue	0	0	0	-10,996.58	.00	10,996.58	.0%
401022 2022 Tax Revenue	0	0	0	-151,158.13	.00	151,158.13	.0%
401023 2023 Tax Revenue	0	0	0	-482,413.69	.00	482,413.69	.0%
401024 2024 Tax Revenue	0	0	0	-52,410,304.79	.00	52,410,304.79	.0%
401100 Property Tax Revenue - Current	-54,314,567	0	-54,314,567	.00	.00	-54,314,567.00	.0%
401300 Homestead Exemption Reimburse	-1,770,000	0	-1,770,000	-1,722,458.80	.00	-47,541.20	97.3%
401400 In Lieu of Taxes	-90,000	0	-90,000	-111,126.22	.00	21,126.22	123.5%
401500 Personal Property Reimburse	-3,000,000	0	-3,000,000	-3,094,948.00	.00	94,948.00	103.2%
402000 Excise Tax - Vehicles	-4,650,000	0	-4,650,000	-4,168,784.18	.00	-481,215.82	89.7%
402001 Excise Tax - Boat	-15,000	0	-15,000	-6,527.90	.00	-8,472.10	43.5%
402002 Excise Tax - Aircraft	-5,000	0	-5,000	-75.00	.00	-4,925.00	1.5%
403000 Penalties & Interest	-100,000	0	-100,000	-51,661.67	.00	-48,338.33	51.7%
420003 Cable Television Franchise	-125,000	0	-125,000	-110,756.08	.00	-14,243.92	88.6%
420012 Fees - Maps & Copie	0	0	0	-1.00	.00	1.00	.0%
420038 Fees - Hunting/Fishing/Dogs	-700	0	-700	-465.75	.00	-234.25	66.5%
420041 Fees - Neutered Animals	-2,000	0	-2,000	-1,838.00	.00	-162.00	91.9%
420055 Fees - MMWAC Host	-232,110	0	-232,110	-19,342.58	.00	-212,767.42	8.3%
420080 CATV Fees-City of Lewiston	-71,000	0	-71,000	.00	.00	-71,000.00	.0%
421000 Agent Fee	-95,000	0	-95,000	-74,777.50	.00	-20,222.50	78.7%
421011 Fines - Dog	-3,000	0	-3,000	-2,254.00	.00	-746.00	75.1%
422000 Investment Income	-350,000	0	-350,000	-343,672.23	.00	-6,327.77	98.2%
429000 Miscellaneous	-50,000	0	-50,000	-225,819.83	.00	175,819.83	451.6%
429004 CDBG Reimbursement	-588,154	0	-588,154	.00	.00	-588,154.00	.0%
429009 Reimbursement - Other	-193,132	0	-193,132	-74,846.70	.00	-118,285.30	38.8%
429013 Sale of Assets	-100,000	0	-100,000	-24,038.47	.00	-75,961.53	24.0%
429036 Ingersoll Turf Facility Income	-245,000	0	-245,000	.00	.00	-245,000.00	.0%
429200 Tax Sharing Revenue	-182,000	0	-182,000	.00	.00	-182,000.00	.0%
429900 Designated FB Offset	-1,875,000	0	-1,875,000	.00	.00	-1,875,000.00	.0%
430000 Other State Aid	-3,400	0	-3,400	-2,674.48	.00	-725.52	78.7%
430001 State Revenue Sharing	-7,200,000	0	-7,200,000	-6,424,166.49	.00	-775,833.51	89.2%
430003 Tree Growth	-12,500	0	-12,500	-11,322.81	.00	-1,177.19	90.6%
430004 Veterans Reimbursement	-18,000	0	-18,000	.00	.00	-18,000.00	.0%
43040 Sewall Grant	0	0	0	60.00	.00	-60.00	.0%
580000 TIF	-1,500,000	0	-1,500,000	.00	.00	-1,500,000.00	.0%
580020 Transfer In-Opioid Settlement	-60,000	0	-60,000	.00	.00	-60,000.00	.0%
TOTAL Finance	-76,850,563	0	-76,850,563	-69,527,803.08	.00	-7,322,759.92	90.5%

1010 Planning & Permitting

CITY OF AUBURN
REVENUES- APRIL 2025

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FROM 2025 01 TO 2025 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
420027 Fees - Court	0	0	0	-47,100.00	.00	47,100.00	.0%
TOTAL Planning & Permitting	0	0	0	-47,100.00	.00	47,100.00	.0%
10108001 General Fund Prop Tax							
401004 2004 Property Tax Revenue	0	0	0	-120.46	.00	120.46	.0%
401008 2008 Property Tax Revenue	0	0	0	.00	.00	.00	.0%
TOTAL General Fund Prop Tax	0	0	0	-120.46	.00	120.46	.0%
1012 Planning & Permittin							
420023 Fees - Citation Ordinance	-3,000	0	-3,000	-2,575.00	.00	-425.00	85.8%
420068 Departmental Review	-12,000	0	-12,000	-27,642.13	.00	15,642.13	230.4%
420069 Advertising Fees	-3,400	0	-3,400	.00	.00	-3,400.00	.0%
421100 Permits - Building	-120,000	0	-120,000	-240,557.80	.00	120,557.80	200.5%
421102 Permits - Electrical	-25,000	0	-25,000	-28,738.00	.00	3,738.00	115.0%
421106 Permits - Plumbing	-15,000	0	-15,000	-14,240.00	.00	-760.00	94.9%
421107 Permits - Sign	-5,000	0	-5,000	-3,218.50	.00	-1,781.50	64.4%
TOTAL Planning & Permittin	-183,400	0	-183,400	-316,971.43	.00	133,571.43	172.8%
1014 Engineering							
420028 Fees - Drive Opening	-250	0	-250	-380.00	.00	130.00	152.0%
420039 Fees - Inspection	-5,000	0	-5,000	-400.00	.00	-4,600.00	8.0%
421103 Permits - Fill	-200	0	-200	.00	.00	-200.00	.0%
421108 Permits - Street Excavation	-15,000	0	-15,000	.00	.00	-15,000.00	.0%
TOTAL Engineering	-20,450	0	-20,450	-780.00	.00	-19,670.00	3.8%
1015 Facilities							

CITY OF AUBURN
REVENUES- APRIL 2025

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FROM 2025 01 TO 2025 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
429010 Rental Income	-84,000	0	-84,000	-13,780.06	.00	-70,219.94	16.4%
429100 Utility Reimbursement-School	-20,000	0	-20,000	.00	.00	-20,000.00	.0%
TOTAL Facilities	-104,000	0	-104,000	-13,780.06	.00	-90,219.94	13.3%
1021 Fire & EMS Transport							
420034 Fees - Fire/Copies of Reports	-100	0	-100	-120.00	.00	20.00	120.0%
TOTAL Fire & EMS Transport	-100	0	-100	-120.00	.00	20.00	120.0%
1022 Police							
420016 Fees - Accident & Police	-11,000	0	-11,000	-11,324.58	.00	324.58	103.0%
420020 Fees - Animal Impound	0	0	0	-475.00	.00	475.00	.0%
420027 Fees - Court	-3,300	0	-3,300	-2,220.98	.00	-1,079.02	67.3%
420044 Fees - Police/False Alarms	-15,000	0	-15,000	-6,660.00	.00	-8,340.00	44.4%
420045 Fees - Police/Photos, Tapes, &	-800	0	-800	-650.00	.00	-150.00	81.3%
420052 Fees - Vehicle Rel/Driver Lice	-4,000	0	-4,000	-3,767.30	.00	-232.70	94.2%
420053 Fees - Vehicle Rel/Non Driver	-3,000	0	-3,000	-1,930.00	.00	-1,070.00	64.3%
421005 Fines - Parking Violations	-25,000	0	-25,000	-27,007.75	.00	2,007.75	108.0%
421104 Permits - Firearms	-1,900	0	-1,900	-3,316.00	.00	1,416.00	174.5%
429000 Miscellaneous	0	0	0	-3,023.66	.00	3,023.66	.0%
TOTAL Police	-64,000	0	-64,000	-60,375.27	.00	-3,624.73	94.3%
1023 Fire EMS Transport							
420029 Fees - EMS Transport	-1,700,000	0	-1,700,000	-1,455,200.71	.00	-244,799.29	85.6%
TOTAL Fire EMS Transport	-1,700,000	0	-1,700,000	-1,455,200.71	.00	-244,799.29	85.6%
1032 Health and Social Serv Assist							

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
429000 Miscellaneous	0	0	0	-11,616.14	.00	11,616.14	.0%
430008 General Welfare Reimbursement	-630,840	0	-630,840	-389,726.09	.00	-241,113.91	61.8%
TOTAL Health and Social Serv Assist	-630,840	0	-630,840	-401,342.23	.00	-229,497.77	63.6%
1042 Public Works							
420028 Fees - Drive Opening	0	0	0	.00	.00	.00	.0%
420039 Fees - Inspection	0	0	0	.00	.00	.00	.0%
421108 Permits - Street Excavation	0	0	0	.00	.00	.00	.0%
430002 State/Local Road Assistance	-400,000	0	-400,000	-520,220.00	.00	120,220.00	130.1%
TOTAL Public Works	-400,000	0	-400,000	-520,220.00	.00	120,220.00	130.1%
1043 Solid Waste Disposal							
420025 Fees - Commercial Solid Waste	0	0	0	-48,677.50	.00	48,677.50	.0%
TOTAL Solid Waste Disposal	0	0	0	-48,677.50	.00	48,677.50	.0%
1046 PW School Maint & Custodial							
420082 School M&C Reimburse	-3,745,487	0	-3,745,487	-1,445,758.28	.00	-2,299,728.69	38.6%
429024 School Bldg Rental	0	0	0	-190.00	.00	190.00	.0%
TOTAL PW School Maint & Custodial	-3,745,487	0	-3,745,487	-1,445,948.28	.00	-2,299,538.69	38.6%
1070 Education							
529000 Miscellaneous School	-104,150	0	-104,150	-451,650.77	.00	347,500.77	433.7%
530002 Secondary Tuition	0	0	0	-83,474.26	.00	83,474.26	.0%
530004 Franklin Tuition	-100,000	0	-100,000	.00	.00	-100,000.00	.0%
530007 State Subsidy Education	-29,231,738	0	-29,231,738	-23,530,667.14	.00	-5,701,070.86	80.5%
530008 Debt Service Reimbursement	-9,089,775	0	-9,089,775	-9,089,775.01	.00	.01	100.0%

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 REVENUES- APRIL 2025

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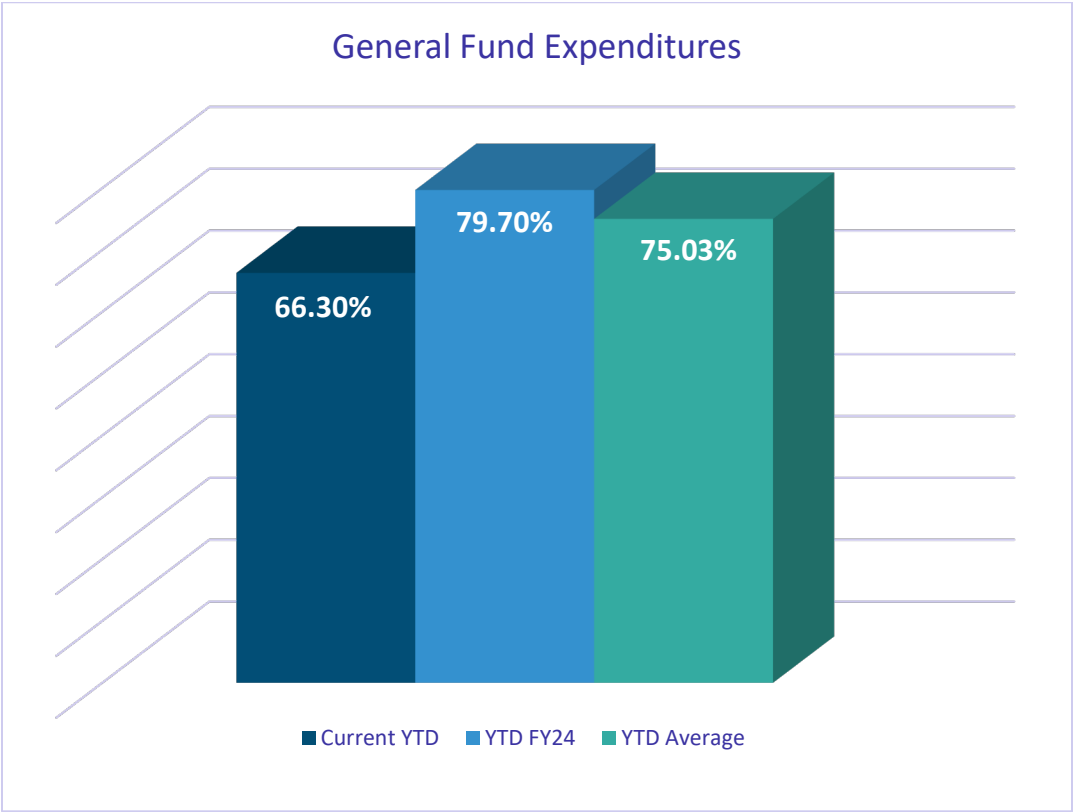
FROM 2025 01 TO 2025 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
530014 Special Education	-100,000	0	-100,000	-88,876.34	.00	-11,123.66	88.9%
530015 State Agency Clients	-20,000	0	-20,000	-23,733.61	.00	3,733.61	118.7%
530017 State Aid for Adult Education	-162,072	0	-162,072	-122,072.87	.00	-39,999.13	75.3%
530019 School Naming Rights	-211,000	0	-211,000	.00	.00	-211,000.00	.0%
580001 Transfer In	-2,350,000	0	-2,350,000	-38,443.21	.00	-2,311,556.79	1.6%
TOTAL Education	-41,368,735	0	-41,368,735	-33,428,693.21	.00	-7,940,041.79	80.8%
TOTAL General Fund	-125,441,435	0	-125,441,435	-107,505,603.23	.00	-17,935,831.74	85.7%
TOTAL REVENUES	-125,441,435	0	-125,441,435	-107,505,603.23	.00	-17,935,831.74	
GRAND TOTAL	-125,441,435	0	-125,441,435	-107,505,603.23	.00	-17,935,831.74	85.7%

General Fund- Expenditures

for the Period Ended April 30, 2025

*Graph reflects current YTD with comparison to prior YTD and YTD average of prior 3 years percentage.



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1000 General Fund							
656405 Fire Apparatus Replacement	0	0	0	.00	1,069,557.00	-1,069,557.00	.0%
692024 SPECIAL PROJECTS-WARMING CENTR	0	0	0	-2,602.50	.00	2,602.50	.0%
TOTAL General Fund	0	0	0	-2,602.50	1,069,557.00	-1,066,954.50	.0%
1004 Mayor and Council							
611000 Regular Salaries	45,800	0	45,800	36,083.10	.00	9,716.90	78.8%
628000 PS - Gen/Professional	71,100	2,946	74,046	83,235.00	10,706.52	-19,895.19	126.9%
629001 Travel - Mileage Reimbursment	550	0	550	53.87	.00	496.13	9.8%
632000 Dues & Subscriptions	57,850	0	57,850	55,564.75	.00	2,285.25	96.0%
633000 Office Supplies	3,500	0	3,500	985.21	.00	2,514.79	28.1%
TOTAL Mayor and Council	178,800	2,946	181,746	175,921.93	10,706.52	-4,882.12	102.7%
1005 City Manager							
611000 Regular Salaries	510,630	0	510,630	420,778.58	.00	89,851.42	82.4%
628000 PS - Gen/Professional	23,000	1,885	24,885	19,776.88	.00	5,108.27	79.5%
628080 Community Outreach	0	0	0	386.00	.00	-386.00	.0%
628100 Legal - General	140,000	5,094	145,094	137,904.57	5,094.06	2,095.43	98.6%
629000 Professional Development	12,000	17,008	29,008	13,169.14	17,008.08	-1,169.14	104.0%
629001 Travel - Mileage Reimbursment	10,800	0	10,800	5,700.00	.00	5,100.00	52.8%
632000 Dues & Subscriptions	5,000	0	5,000	1,729.82	.00	3,270.18	34.6%
633000 Office Supplies	7,500	1,831	9,331	3,202.84	.00	6,128.41	34.3%
640000 Telephones/Cell Stipends	2,520	0	2,520	2,535.54	.00	-15.54	100.6%
TOTAL City Manager	711,450	25,819	737,269	605,183.37	22,102.14	109,983.03	85.1%
1006 Communications & Engagement							

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EXPENDITURES- APRIL 2025

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FROM 2025 01 TO 2025 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
611000 Regular Salaries	241,916	0	241,916	154,933.33	.00	86,982.67	64.0%
628000 PS - Gen/Professional	7,500	0	7,500	6,548.18	.00	951.82	87.3%
628035 Special Events	100,000	5,341	105,341	99,664.05	5,465.95	210.93	99.8%
628080 Community Outreach	20,000	0	20,000	8,127.17	.00	11,872.83	40.6%
629000 Professional Development	4,000	0	4,000	552.23	.00	3,447.77	13.8%
629001 Travel - Mileage Reimbursement	400	0	400	.00	.00	400.00	.0%
632000 Dues & Subscriptions	0	0	0	119.99	.00	-119.99	.0%
633000 Office Supplies	2,500	0	2,500	1,558.89	.00	941.11	62.4%
640000 Telephones/Cell Stipends	2,650	0	2,650	2,464.35	.00	185.65	93.0%
TOTAL Communications & Engagement	378,966	5,341	384,307	273,968.19	5,465.95	104,872.79	72.7%
1007 City Clerk							
611000 Regular Salaries	280,606	0	280,606	198,848.11	.00	81,757.89	70.9%
613000 OT - Regular	2,100	0	2,100	914.39	.00	1,185.61	43.5%
620000 Advertising	1,500	0	1,500	1,444.83	.00	55.17	96.3%
628000 PS - Gen/Professional	6,400	81	6,481	606.38	80.73	5,793.62	10.6%
628043 Election Staff	26,460	0	26,460	15,494.92	.00	10,965.08	58.6%
629000 Professional Development	800	0	800	230.00	.00	570.00	28.8%
629001 Travel - Mileage Reimbursement	1,650	0	1,650	.00	.00	1,650.00	.0%
632000 Dues & Subscriptions	775	0	775	120.00	.00	655.00	15.5%
633000 Office Supplies	1,000	0	1,000	517.87	.00	482.13	51.8%
633004 Voter Supplies	4,500	2,633	7,133	730.61	2,632.84	3,769.39	47.2%
644002 Voting Machines	9,500	1,515	11,015	3,000.00	1,514.56	6,500.00	41.0%
TOTAL City Clerk	335,291	4,228	339,519	221,907.11	4,228.13	113,383.89	66.6%
1008 Finance							
611000 Regular Salaries	884,524	0	884,524	711,605.02	.00	172,918.98	80.5%
614003 Longevity Bonus	0	0	0	300.00	.00	-300.00	.0%
620000 Advertising	300	0	300	349.08	.00	-49.08	116.4%
628000 PS - Gen/Professional	35,500	0	35,500	20,693.26	.00	14,806.74	58.3%
628008 Recording Fee	300	0	300	.00	.00	300.00	.0%
629000 Professional Development	8,500	2,804	11,304	7,255.44	114.44	3,934.56	65.2%
629001 Travel - Mileage Reimbursement	700	0	700	116.46	.00	583.54	16.6%
631000 Reports, Printing, & Binding	3,000	0	3,000	4,625.04	.00	-1,625.04	154.2%

CITY OF AUBURN
EXPENDITURES- APRIL 2025

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FROM 2025 01 TO 2025 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
632000 Dues & Subscriptions	4,000	0	4,000	3,486.20	.00	513.80	87.2%
633000 Office Supplies	5,500	0	5,500	3,669.75	.00	1,830.25	66.7%
640000 Telephones/Cell Stipends	1,740	0	1,740	1,270.01	.00	469.99	73.0%
642000 Postage	39,000	0	39,000	25,722.57	.00	13,277.43	66.0%
645000 Insurance Premiums	343,000	0	343,000	338,244.00	.00	4,756.00	98.6%
645001 Insurance Deductibles	25,000	0	25,000	-33,355.93	.00	58,355.93	-133.4%
655500 Revaluation	0	0	0	59,446.65	199,337.09	-258,783.74	.0%
TOTAL Finance	1,351,064	2,804	1,353,868	1,143,427.55	199,451.53	10,989.36	99.2%
1009 Human Resources							
611000 Regular Salaries	251,480	0	251,480	192,500.73	.00	58,979.27	76.5%
620000 Advertising	2,000	0	2,000	426.35	.00	1,573.65	21.3%
628002 Employee Assist Program	3,000	0	3,000	.00	.00	3,000.00	.0%
628003 Drug Testing	6,000	0	6,000	4,365.36	.00	1,634.64	72.8%
628004 Testing	4,000	0	4,000	1,724.50	.00	2,275.50	43.1%
628052 Professional Development	10,000	0	10,000	8,089.15	.00	1,910.85	80.9%
629000 Professional Development	0	0	0	.00	.00	.00	.0%
629001 Travel - Mileage Reimbursment	0	0	0	.00	.00	.00	.0%
629002 Travel - Seminar Costs	0	0	0	.00	.00	.00	.0%
632000 Dues & Subscriptions	0	0	0	-13.65	.00	13.65	.0%
633000 Office Supplies	600	0	600	211.44	.00	388.56	35.2%
633001 Operating Supplies	2,500	0	2,500	265.00	.00	2,235.00	10.6%
640000 Telephones/Cell Stipends	840	0	840	700.00	.00	140.00	83.3%
TOTAL Human Resources	280,420	0	280,420	208,268.88	.00	72,151.12	74.3%
1010 Planning & Permitting							
611000 Regular Salaries	788,548	0	788,548	542,864.25	.00	245,683.75	68.8%
613000 OT - Regular	9,500	0	9,500	12,093.98	.00	-2,593.98	127.3%
615000 Uniform Allowance	1,000	0	1,000	567.04	.00	432.96	56.7%
620000 Advertising	5,500	0	5,500	5,194.07	.00	305.93	94.4%
628000 PS - Gen/Professional	3,500	4,680	8,180	324.53	4,680.00	3,175.47	61.2%
628020 Vehicle Repairs	0	0	0	.00	.00	.00	.0%
628021 Equipment Repairs	2,000	1,878	3,878	13.16	1,877.89	1,986.84	48.8%
628024 Street Light Repairs	0	0	0	.00	.00	.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
628025 Traffic Signal Maintenance	0	1,714	1,714	3,607.42	1,714.11	-3,607.42	310.5%
629000 Professional Development	4,000	0	4,000	540.71	.00	3,459.29	13.5%
629001 Travel - Mileage Reimbursement	300	0	300	276.60	.00	23.40	92.2%
629002 Travel - Seminar Costs	0	0	0	1,744.76	.00	-1,744.76	.0%
632000 Dues & Subscriptions	4,300	0	4,300	1,640.57	.00	2,659.43	38.2%
633000 Office Supplies	2,500	0	2,500	2,521.37	.00	-21.37	100.9%
633001 Operating Supplies	3,000	0	3,000	331.00	.00	2,669.00	11.0%
633021 Safety Equipment	1,000	0	1,000	229.66	.00	770.34	23.0%
633029 MV Sup - Tires/Tube/Chain	0	0	0	.00	.00	.00	.0%
633030 MV Sup - Fuel	0	0	0	.00	.00	.00	.0%
640000 Telephones/Cell Stipends	3,900	0	3,900	4,352.62	.00	-452.62	111.6%
641002 Electricity	0	0	0	.00	.00	.00	.0%
650030 Operating Capital	0	20,500	20,500	.00	20,500.00	.00	100.0%
TOTAL Planning & Permitting	829,048	28,772	857,820	576,301.74	28,772.00	252,746.26	70.5%
1011 Public Services							
611000 Regular Salaries	113,938	0	113,938	89,136.13	.00	24,801.87	78.2%
620000 Advertising	500	0	500	480.88	.00	19.12	96.2%
628000 PS - Gen/Professional	12,220	0	12,220	1,727.74	.00	10,492.26	14.1%
629000 Professional Development	2,500	0	2,500	855.00	.00	1,645.00	34.2%
629001 Travel - Mileage Reimbursement	2,750	0	2,750	919.90	.00	1,830.10	33.5%
629002 Travel - Seminar Costs	0	0	0	717.20	.00	-717.20	.0%
632000 Dues & Subscriptions	2,253	0	2,253	666.20	.00	1,586.80	29.6%
633000 Office Supplies	500	0	500	361.83	.00	138.17	72.4%
640000 Telephones/Cell Stipends	800	0	800	458.49	.00	341.51	57.3%
TOTAL Public Services	135,461	0	135,461	95,323.37	.00	40,137.63	70.4%
1012 Planning & Permittin							
611000 Regular Salaries	0	0	0	.00	.00	.00	.0%
613000 OT - Regular	0	0	0	.00	.00	.00	.0%
TOTAL Planning & Permittin	0	0	0	.00	.00	.00	.0%
1013 Business & Community Developme							

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
611000 Regular Salaries	757,068	0	757,068	373,756.39	.00	383,311.61	49.4%
614003 Longevity Bonus	0	0	0	.00	.00	.00	.0%
620000 Advertising	1,000	0	1,000	.00	.00	1,000.00	.0%
628000 PS - Gen/Professional	20,000	0	20,000	8,042.33	.00	11,957.67	40.2%
629000 Professional Development	15,000	-2,500	12,500	8,024.17	.00	4,475.83	64.2%
629001 Travel - Mileage Reimbursement	2,000	0	2,000	2,771.54	.00	-771.54	138.6%
632000 Dues & Subscriptions	4,500	0	4,500	6,843.55	.00	-2,343.55	152.1%
633000 Office Supplies	2,500	0	2,500	3,350.67	.00	-850.67	134.0%
640000 Telephones/Cell Stipends	2,500	0	2,500	2,856.58	.00	-356.58	114.3%
TOTAL Business & Community Developme	804,568	-2,500	802,068	405,645.23	.00	396,422.77	50.6%
1014 Engineering							
611000 Regular Salaries	306,286	0	306,286	243,798.09	.00	62,487.91	79.6%
615000 Uniform Allowance	750	0	750	296.04	.00	453.96	39.5%
620000 Advertising	150	0	150	.00	.00	150.00	.0%
628000 PS - Gen/Professional	5,000	0	5,000	.00	.00	5,000.00	.0%
628005 Water Quality Monitoring	15,000	0	15,000	.00	.00	15,000.00	.0%
628008 Recording Fee	250	0	250	.00	.00	250.00	.0%
628021 Equipment Repairs	500	0	500	.00	.00	500.00	.0%
629000 Professional Development	5,500	0	5,500	1,332.10	.00	4,167.90	24.2%
629001 Travel - Mileage Reimbursement	150	0	150	300.00	.00	-150.00	200.0%
631000 Reports, Printing, & Binding	250	0	250	.00	.00	250.00	.0%
632000 Dues & Subscriptions	2,000	0	2,000	592.00	.00	1,408.00	29.6%
633000 Office Supplies	400	0	400	576.13	.00	-176.13	144.0%
633001 Operating Supplies	200	0	200	137.22	.00	62.78	68.6%
633021 Safety Equipment	300	0	300	60.04	.00	239.96	20.0%
633023 Small Tools	400	0	400	118.50	.00	281.50	29.6%
640000 Telephones/Cell Stipends	1,910	0	1,910	1,167.82	.00	742.18	61.1%
650030 Operating Capital	9,600	0	9,600	.00	.00	9,600.00	.0%
655405 St Imp-Crack Seal	15,000	0	15,000	.00	.00	15,000.00	.0%
TOTAL Engineering	363,646	0	363,646	248,377.94	.00	115,268.06	68.3%
1015 Facilities							
611000 Regular Salaries	325,012	0	325,012	54,350.43	.00	270,661.57	16.7%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
614003 Longevity Bonus	1,000	0	1,000	.00	.00	1,000.00	.0%
615000 Uniform Allowance	500	0	500	.00	.00	500.00	.0%
620000 Advertising	100	0	100	.00	.00	100.00	.0%
628000 PS - Gen/Professional	102,608	0	102,608	93,848.47	11,698.15	-2,938.62	102.9%
628019 Building Repairs	0	0	0	121.74	.00	-121.74	.0%
628021 Equipment Repairs	4,500	0	4,500	.00	.00	4,500.00	.0%
628090 Municipal Property Maintenance	15,000	0	15,000	11,481.36	.00	3,518.64	76.5%
629000 Professional Development	4,650	0	4,650	.00	.00	4,650.00	.0%
633000 Office Supplies	5,800	0	5,800	3,499.48	1,220.00	1,080.52	81.4%
633001 Operating Supplies	12,000	0	12,000	11,973.58	.00	26.42	99.8%
633021 Safety Equipment	100	0	100	.00	.00	100.00	.0%
633023 Small Tools	100	0	100	238.19	.00	-138.19	238.2%
633030 MV Sup - Fuel	358,621	0	358,621	324,148.11	.00	34,472.89	90.4%
633033 Misc Expense	1,500	0	1,500	.00	.00	1,500.00	.0%
640000 Telephones/Cell stipends	1,800	0	1,800	540.00	.00	1,260.00	30.0%
641000 Water/Sewer	34,610	0	34,610	26,556.08	.00	8,053.92	76.7%
641001 Natural Gas	177,500	0	177,500	88,356.40	.00	89,143.60	49.8%
641002 Electricity	312,750	0	312,750	225,263.98	.00	87,486.02	72.0%
641004 Heating Fuel	0	0	0	489.12	.00	-489.12	.0%
642000 Postage	0	0	0	-3.56	.00	3.56	.0%
650030 Operating Capital	516,000	0	516,000	207,684.00	135,406.27	172,909.73	66.5%
TOTAL Facilities	1,874,151	0	1,874,151	1,048,547.38	148,324.42	677,279.20	63.9%
1016 worker's Compensation							
900001 Transfer Out	719,025	0	719,025	.00	.00	719,025.00	.0%
TOTAL Worker's Compensation	719,025	0	719,025	.00	.00	719,025.00	.0%
1017 Fringe Benefits & Salary Incre							
617000 Health Insurance	3,921,869	0	3,921,869	3,079,150.19	.00	842,718.81	78.5%
617001 FICA/Medicare	939,327	0	939,327	815,613.36	.00	123,713.64	86.8%
617004 MSRS Retirement	2,086,753	0	2,086,753	1,590,926.16	.00	495,826.84	76.2%
617005 ICMA Retirement	290,966	0	290,966	295,148.30	.00	-4,182.30	101.4%
617008 Cafeteria Plan	218,800	0	218,800	119,853.78	.00	98,946.22	54.8%
617010 Health Reimbursement Account	450,000	0	450,000	199,509.76	.00	250,490.24	44.3%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
617015 Unemployment	40,000	0	40,000	7,187.35	.00	32,812.65	18.0%
618000 Salary Reserves	265,000	100,000	365,000	60,666.50	117,400.00	186,933.50	48.8%
TOTAL Fringe Benefits & Salary Incre	8,212,715	100,000	8,312,715	6,168,055.40	117,400.00	2,027,259.60	75.6%
1018 Emergency Reserve							
670000 Emergency Reserve	550,000	0	550,000	.00	.00	550,000.00	.0%
TOTAL Emergency Reserve	550,000	0	550,000	.00	.00	550,000.00	.0%
1019 Debt Service							
660000 Debt Service - Principal	7,771,975	0	7,771,975	7,359,294.62	.00	412,680.38	94.7%
661000 Debt Service - Interest	2,000,837	0	2,000,837	2,222,594.82	.00	-221,757.82	111.1%
TOTAL Debt Service	9,772,812	0	9,772,812	9,581,889.44	.00	190,922.56	98.0%
1021 Fire & EMS Transport							
611000 Regular Salaries	4,939,295	0	4,939,295	3,896,426.69	.00	1,042,868.31	78.9%
611002 Acting Rank	16,000	0	16,000	14,465.51	.00	1,534.49	90.4%
613000 OT - Regular	80,000	0	80,000	5,951.47	.00	74,048.53	7.4%
613001 OT - Vacation Replacement	12,000	0	12,000	1,287.78	.00	10,712.22	10.7%
613002 OT - Sick Replace LT	42,000	0	42,000	30,193.23	.00	11,806.77	71.9%
613003 OT - Sick Replace ST	160,000	0	160,000	143,124.77	.00	16,875.23	89.5%
613004 OT - Mandatory Training	25,000	0	25,000	38,513.94	.00	-13,513.94	154.1%
613005 OT - Outside Jobs	0	0	0	2,039.97	.00	-2,039.97	.0%
613008 OT - Extra Assignments	84,992	0	84,992	54,622.87	.00	30,369.13	64.3%
613010 OT - Vacancies/Retirement	18,000	0	18,000	120,349.81	.00	-102,349.81	668.6%
613011 OT - Work Related Injuries	23,000	0	23,000	49,360.66	.00	-26,360.66	214.6%
613012 OT - Meetings	7,000	0	7,000	937.15	.00	6,062.85	13.4%
613013 OT - Funeral Leave	5,000	0	5,000	1,401.84	.00	3,598.16	28.0%
613014 OT - Multiple Alarms	5,000	0	5,000	6,888.41	.00	-1,888.41	137.8%
614002 Holiday Pay	245,000	0	245,000	166,426.71	.00	78,573.29	67.9%
614006 EMS Ambulance Pay	133,000	0	133,000	100,469.51	.00	32,530.49	75.5%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
615000 Uniform Allowance	39,680	0	39,680	20,822.47	.00	18,857.53	52.5%
615100 Protective Clothing	48,000	19,185	67,185	31,363.93	26,310.58	9,510.09	85.8%
616000 Physicals	4,000	0	4,000	2,866.00	.00	1,134.00	71.7%
616001 Safety Compliance	10,000	0	10,000	13,935.80	.00	-3,935.80	139.4%
620000 Advertising	500	0	500	.00	.00	500.00	.0%
628000 PS - Gen/Professional	75,000	0	75,000	42,265.03	3,750.00	28,984.97	61.4%
628013 Uniform Clean/Laundry	200	0	200	.00	.00	200.00	.0%
628019 Building Repairs	4,500	4,603	9,103	14,505.59	1,201.44	-6,604.29	172.6%
628020 Vehicle Repairs	85,000	5,941	90,941	69,036.86	14,768.07	7,136.09	92.2%
628021 Equipment Repairs	15,000	240	15,240	9,281.37	.00	5,958.63	60.9%
628023 Radio Equipment Repairs	2,500	0	2,500	2,339.04	.00	160.96	93.6%
628026 Maintenance Contractx	21,350	0	21,350	12,417.65	.00	8,932.35	58.2%
628047 PS-Public Relations	500	0	500	.00	.00	500.00	.0%
628049 EMS Vehicle Repairs	10,000	0	10,000	9,649.17	.00	350.83	96.5%
629000 Professional Development	95,000	0	95,000	45,669.35	43,655.00	5,675.65	94.0%
631000 Reports, Printing, & Binding	500	0	500	.00	.00	500.00	.0%
632000 Dues & Subscriptions	26,950	0	26,950	45,211.82	4,300.00	-22,561.82	183.7%
633000 Office Supplies	4,000	0	4,000	4,815.23	.00	-815.23	120.4%
633006 Fire Prevention Supplies	5,500	0	5,500	4,739.64	.00	760.36	86.2%
633007 Maintenance Supplies	7,000	0	7,000	7,052.36	.00	-52.36	100.7%
633009 Fire Training Supplies	4,500	0	4,500	6,411.91	5,679.84	-7,591.75	268.7%
633011 Medical Supplies	85,000	5,059	90,059	56,546.83	6,120.77	27,391.01	69.6%
633023 Small Tools	15,000	0	15,000	8,620.46	.00	6,379.54	57.5%
633027 Other Sup - Other	6,500	149	6,649	2,035.44	.00	4,613.45	30.6%
633029 MV Sup - Tires/Tube/Chain	9,000	0	9,000	8,224.70	7,227.98	-6,452.68	171.7%
633030 MV Sup - Fuel	0	0	0	176.55	.00	-176.55	.0%
633050 EMS Program Exp	1,500	2,400	3,900	.00	2,400.00	1,500.00	61.5%
640000 Telephones/Cell Stipends	6,000	0	6,000	4,505.54	.00	1,494.46	75.1%
641000 Water/Sewer	0	0	0	.00	.00	.00	.0%
641001 Natural Gas	0	0	0	.00	.00	.00	.0%
641002 Electricity	0	0	0	.00	.00	.00	.0%
641003 Bottled Gas	1,500	0	1,500	1,572.17	.00	-72.17	104.8%
641005 Diesel	0	0	0	-427.67	.00	427.67	.0%
642000 Postage	500	0	500	77.22	.00	422.78	15.4%
650010 Capital Reserve	250,000	0	250,000	.00	.00	250,000.00	.0%
653030 EMS Communication Equipment	4,000	6,510	10,510	6,992.36	6,509.79	-2,992.36	128.5%
654000 Computer Software	1,000	0	1,000	21.75	.00	978.25	2.2%
656407 AMBULANCE PURCHASE	0	0	0	54,884.00	.00	-54,884.00	.0%
TOTAL Fire & EMS Transport	6,634,967	44,086	6,679,053	5,118,072.89	121,923.47	1,439,056.29	78.5%

1022 Police

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
611000 Regular Salaries	4,757,211	0	4,757,211	3,665,805.21	.00	1,091,405.79	77.1%
612001 Temp Assistance	400	0	400	.00	.00	400.00	.0%
613000 OT - Regular	78,882	0	78,882	41,460.67	.00	37,421.33	52.6%
613001 OT - Vacation Replacement	56,938	0	56,938	74,975.19	.00	-18,037.19	131.7%
613002 OT - Sick Replace LT	55,011	0	55,011	11,327.50	.00	43,683.50	20.6%
613003 OT - Sick Replace ST	0	0	0	28,283.20	.00	-28,283.20	.0%
613004 OT - Mandatory Training	3,000	0	3,000	987.19	.00	2,012.81	32.9%
613005 OT - Outside Jobs	0	0	0	-23,265.60	.00	23,265.60	.0%
613006 OT - Court	18,000	0	18,000	14,450.10	.00	3,549.90	80.3%
613008 OT - Extra Assignments	0	0	0	.00	.00	.00	.0%
613035 OT-Special Events	20,000	0	20,000	2,257.50	.00	17,742.50	11.3%
614000 Extra Pay - On Call	20,980	0	20,980	18,122.38	.00	2,857.62	86.4%
614002 Holiday Pay	209,000	0	209,000	154,621.63	.00	54,378.37	74.0%
614003 Longevity Bonus	500	0	500	.00	.00	500.00	.0%
614004 Educational Incentive	2,500	0	2,500	7,344.00	.00	-4,844.00	293.8%
614005 Sick Leave Incentive	8,000	0	8,000	2,695.33	.00	5,304.67	33.7%
615000 Uniform Allowance	38,500	0	38,500	32,672.72	.00	5,827.28	84.9%
616000 Physicals	3,000	0	3,000	1,977.00	.00	1,023.00	65.9%
616001 Safety Compliance	4,000	0	4,000	.00	.00	4,000.00	.0%
628000 PS - Gen/Professional	9,000	0	9,000	9,406.70	1,800.00	-2,206.70	124.5%
628004 Testing	2,700	0	2,700	2,000.00	.00	700.00	74.1%
628006 Animal Control	42,230	5,634	47,864	36,397.15	21,416.53	-9,949.26	120.8%
628013 Uniform Clean/Laundry	26,000	0	26,000	21,500.50	4,456.50	43.00	99.8%
628019 Building Repairs	500	0	500	.00	.00	500.00	.0%
628020 Vehicle Repairs	0	0	0	.00	.00	.00	.0%
628021 Equipment Repairs	4,200	0	4,200	2,371.50	.00	1,828.50	56.5%
628026 Maintenance Contractx	5,000	0	5,000	4,541.90	.00	458.10	90.8%
629000 Professional Development	54,500	0	54,500	54,959.54	11,900.00	-12,359.54	122.7%
631000 Reports, Printing, & Binding	1,500	0	1,500	3,273.95	.00	-1,773.95	218.3%
632000 Dues & Subscriptions	14,300	0	14,300	14,055.00	.00	245.00	98.3%
633000 Office Supplies	3,000	0	3,000	576.15	.00	2,423.85	19.2%
633001 Operating Supplies	28,000	2,659	30,659	16,417.26	657.00	13,584.25	55.7%
633029 MV Sup - Tires/Tube/Chain	18,000	0	18,000	8,040.28	.00	9,959.72	44.7%
633030 MV Sup - Fuel	0	0	0	534.64	.00	-534.64	.0%
640000 Telephones/Cell Stipends	31,800	0	31,800	25,397.49	.00	6,402.51	79.9%
642000 Postage	1,000	0	1,000	45.70	.00	954.30	4.6%
TOTAL Police	5,517,652	8,293	5,525,945	4,233,231.78	40,230.03	1,252,483.12	77.3%

10221061 Fire - Sal Fringe

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
611000 Regular Salaries	0	0	0	.00	.00	.00	.0%
TOTAL Fire - Sal Fringe	0	0	0	.00	.00	.00	.0%
1025 Information Technology							
611000 Regular Salaries	309,215	0	309,215	246,688.85	.00	62,526.15	79.8%
628000 PS - Gen/Professional	77,000	22,431	99,431	65,614.84	28,077.15	5,739.36	94.2%
628021 Equipment Repairs	4,000	1,411	5,411	916.00	1,411.27	3,084.00	43.0%
629000 Professional Development	12,000	0	12,000	211.51	.00	11,788.49	1.8%
632000 Dues & Subscriptions	2,000	0	2,000	104.48	.00	1,895.52	5.2%
633001 Operating Supplies	4,000	316	4,316	2,511.05	315.63	1,488.95	65.5%
633005 Computer Hardware	45,000	25,548	70,548	40,074.53	45,770.19	-15,296.53	121.7%
640000 Telephones/Cell Stipends	4,000	0	4,000	3,639.14	.00	360.86	91.0%
640002 Network	60,000	2,932	62,932	39,960.58	1,892.16	21,079.14	66.5%
640012 Network Billable & Reimbursemen	0	0	0	6,018.39	.00	-6,018.39	.0%
644004 Rental - Photocopiers	34,000	1,871	35,871	16,180.54	14,087.72	5,602.74	84.4%
654000 Computer Software	15,000	25,469	40,469	35,367.77	20,069.03	-14,967.77	137.0%
654001 Software Licensing	473,000	18,939	491,939	496,079.91	28,850.88	-32,991.87	106.7%
TOTAL Information Technology	1,039,215	98,917	1,138,132	953,367.59	140,474.03	44,290.65	96.1%
1030 Recreation and Sports Tourism							
611000 Regular Salaries	447,906	0	447,906	363,533.76	.00	84,372.24	81.2%
612007 Sal. - Recreation Part-Time	35,000	0	35,000	42,870.39	.00	-7,870.39	122.5%
613000 OT - Regular	2,000	0	2,000	391.50	.00	1,608.50	19.6%
614003 Longevity Bonus	300	0	300	300.00	.00	.00	100.0%
614015 Earned Paid Leave	500	0	500	152.00	.00	348.00	30.4%
615000 Uniform Allowance	0	0	0	.00	.00	.00	.0%
628000 PS - Gen/Professional	25,000	0	25,000	33,533.67	.00	-8,533.67	134.1%
628019 Building Repairs	0	0	0	.00	.00	.00	.0%
628020 Vehicle Repairs	0	0	0	.00	.00	.00	.0%
628021 Equipment Repairs	5,000	0	5,000	819.47	.00	4,180.53	16.4%
628026 Maintenance Contractx	7,000	0	7,000	988.97	.00	6,011.03	14.1%
628950 Community Programs	22,000	0	22,000	13,009.49	1,780.00	7,210.51	67.2%
629000 Professional Development	2,500	0	2,500	1,004.04	.00	1,495.96	40.2%
629001 Travel - Mileage Reimbursement	250	0	250	.00	.00	250.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
632000 Dues & Subscriptions	3,560	0	3,560	2,029.54	.00	1,530.46	57.0%
633000 Office Supplies	4,000	0	4,000	1,246.78	.00	2,753.22	31.2%
633001 Operating Supplies	11,000	0	11,000	360.45	.00	10,639.55	3.3%
633003 Janitorial Supplies	7,000	0	7,000	2,043.99	.00	4,956.01	29.2%
633007 Maintenance Supplies	14,000	0	14,000	3,650.00	.00	10,350.00	26.1%
633011 Medical Supplies	500	0	500	189.00	.00	311.00	37.8%
633029 MV Sup - Tires/Tube/Chain	0	0	0	.00	.00	.00	.0%
633030 MV Sup - Fuel	0	0	0	.00	.00	.00	.0%
640000 Telephones/Cell stipends	3,000	0	3,000	1,787.58	.00	1,212.42	59.6%
641000 Water/Sewer	0	0	0	.00	.00	.00	.0%
641001 Natural Gas	0	0	0	.00	.00	.00	.0%
641002 Electricity	0	0	0	-25.00	.00	25.00	.0%
642000 Postage	350	0	350	.00	.00	350.00	.0%
TOTAL Recreation and Sports Tourism	590,866	0	590,866	467,885.63	1,780.00	121,200.37	79.5%
1032 Health and Social Serv Assist							
628028 Electrical	30,000	0	30,000	23,802.54	.00	6,197.46	79.3%
628029 Medical	3,200	0	3,200	3,898.38	.00	-698.38	121.8%
628030 Burial	25,000	0	25,000	5,279.35	.00	19,720.65	21.1%
628031 Fuel	1,000	0	1,000	2,053.05	.00	-1,053.05	205.3%
628032 Provisions	50,000	0	50,000	13,827.16	.00	36,172.84	27.7%
628033 Rent	750,000	0	750,000	609,070.14	.00	140,929.86	81.2%
628034 Other	42,000	0	42,000	33,816.90	.00	8,183.10	80.5%
TOTAL Health and Social Serv Assist	901,200	0	901,200	691,747.52	.00	209,452.48	76.8%
1042 Public Works							
611000 Regular Salaries	3,524,738	-45,149	3,479,589	2,737,133.06	.00	742,455.94	78.7%
613000 OT - Regular	65,000	0	65,000	75,964.13	.00	-10,964.13	116.9%
613015 OT - Winter Road Maintenance	215,000	0	215,000	306,991.74	.00	-91,991.74	142.8%
613016 OT - Fleet Services	1,000	0	1,000	.00	.00	1,000.00	.0%
613019 OT - Sand Removal	1,500	0	1,500	33.44	.00	1,466.56	2.2%
614003 Longevity Bonus	400	0	400	.00	.00	400.00	.0%
614004 Educational Incentive	0	0	0	.00	.00	.00	.0%
614005 Sick Leave Incentive	10,300	0	10,300	6,320.72	.00	3,979.28	61.4%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
615000 Uniform Allowance	52,000	0	52,000	33,094.39	.00	18,905.61	63.6%
616001 Safety Compliance	10,200	0	10,200	2,191.00	.00	8,009.00	21.5%
628000 PS - Gen/Professional	270,000	150,701	420,701	338,606.90	76,011.60	6,082.15	98.6%
628005 Water Quality Monitoring	0	129	129	.00	129.45	.00	100.0%
628007 Contracted Snow Removal	9,000	2,200	11,200	.00	.00	11,200.00	.0%
628010 Tree Removal	30,000	10,454	40,454	6,569.76	9,353.75	24,530.24	39.4%
628012 Centerline Striping	271,400	0	271,400	123,551.80	45,224.10	102,624.10	62.2%
628014 Solid Waste Disposal	0	0	0	.00	.00	.00	.0%
628019 Building Repairs	115,000	2,425	117,425	17,254.45	3,692.00	96,478.55	17.8%
628020 Vehicle Repairs	245,000	0	245,000	38,475.56	10,094.60	196,429.84	19.8%
628021 Equipment Repairs	30,000	0	30,000	15,608.76	15,457.16	-1,065.92	103.6%
628023 Radio Equipment Repairs	0	0	0	2,594.12	.00	-2,594.12	.0%
628024 Street Light Repairs	20,000	0	20,000	13,191.04	.00	6,808.96	66.0%
628025 Traffic Signal Maintenance	20,000	0	20,000	11,061.76	8,791.05	147.19	99.3%
629000 Professional Development	22,000	2,210	24,210	14,749.61	1,320.00	8,140.39	66.4%
629001 Travel - Mileage Reimbursement	3,950	0	3,950	.00	.00	3,950.00	.0%
629002 Travel - Seminar Costs	0	0	0	.00	.00	.00	.0%
631000 Reports, Printing, & Binding	2,000	0	2,000	910.45	.00	1,089.55	45.5%
632000 Dues & Subscriptions	23,500	0	23,500	9,885.39	.00	13,614.61	42.1%
633000 Office Supplies	2,500	0	2,500	1,296.26	.00	1,203.74	51.9%
633001 Operating Supplies	2,000	0	2,000	42.48	.00	1,957.52	2.1%
633007 Maintenance Supplies	52,500	465	52,965	54,757.64	8,367.65	-10,160.29	119.2%
633010 Welding Supplies	15,000	0	15,000	19,848.56	203.42	-5,051.98	133.7%
633013 Traffic Paint	5,000	0	5,000	180.30	.00	4,819.70	3.6%
633014 Sign Material	40,000	12,048	52,048	12,461.59	7,255.02	32,331.66	37.9%
633015 Pre-Mix Asphalt	200,000	12,972	212,972	201,667.57	1,474.70	9,829.67	95.4%
633016 Culvert/Basin Supplies	75,000	2,806	77,806	48,940.90	171.23	28,693.95	63.1%
633017 Bridge/Fence Supplies	6,000	2,651	8,651	4,499.23	1,558.20	2,593.37	70.0%
633018 Loam/Seed	14,000	0	14,000	5,921.98	.00	8,078.02	42.3%
633019 Calcium Chloride	8,000	0	8,000	8,913.67	.00	-913.67	111.4%
633020 Road Salt	350,000	50,800	400,800	403,794.40	18.88	-3,013.54	100.8%
633021 Safety Equipment	25,000	0	25,000	37,287.12	.00	-12,287.12	149.1%
633023 Small Tools	27,000	0	27,000	30,105.56	.00	-3,105.56	111.5%
633024 Gravel	110,000	31,945	141,945	46,545.63	40,484.87	54,914.75	61.3%
633025 Other Sup - MV Repair	130,000	2,975	132,975	168,498.24	5,780.94	-41,304.52	131.1%
633026 Other Sup - Equipment Repl	80,000	1,802	81,802	38,597.80	8,020.07	35,184.25	57.0%
633029 MV Sup - Tires/Tube/Chain	70,000	0	70,000	55,540.82	24,774.81	-10,315.63	114.7%
633030 MV Sup - Fuel	0	51,341	51,341	-4,001.23	3,416.57	51,925.22	-1.1%
633031 MV Sup - Plow/Grader Blades	35,000	0	35,000	25,793.89	.00	9,206.11	73.7%
633032 MV Sup - Other	50,000	0	50,000	52,422.36	8,630.61	-11,052.97	122.1%
633035 Parks/Open Space Supplies	75,000	15,272	90,272	16,105.25	16,350.03	57,816.72	36.0%
640000 Telephones/Cell stipends	14,748	0	14,748	17,468.98	.00	-2,720.98	118.4%

CITY OF AUBURN
EXPENDITURES- APRIL 2025

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FROM 2025 01 TO 2025 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
641000 Water/Sewer	0	0	0	.00	.00	.00	.0%
641002 Electricity	0	0	0	.00	.00	.00	.0%
641004 Heating Fuel	0	0	0	.00	.00	.00	.0%
642000 Postage	200	0	200	101.92	.00	98.08	51.0%
643000 Leachate Hauling	20,000	0	20,000	6,513.69	.00	13,486.31	32.6%
650030 Operating Capital	0	0	0	6,952.00	.00	-6,952.00	.0%
655200 Guard Rail Replacement	20,000	25,073	45,073	15,176.00	25,605.00	4,292.00	90.5%
655405 St Imp-Crack Seal	0	442	442	401.17	.00	41.06	90.7%
TOTAL Public Works	6,368,936	333,562	6,702,498	5,030,021.86	322,185.71	1,350,289.93	79.9%
1043 Solid Waste Disposal							
620000 Advertising	1,000	0	1,000	.00	.00	1,000.00	.0%
628014 Solid Waste Disposal	516,500	0	516,500	424,700.59	6,318.92	85,480.49	83.5%
628015 Solid Waste Collection	720,000	0	720,000	598,954.73	.00	121,045.27	83.2%
628053 Recycling Disposal	91,000	0	91,000	32,957.37	2,816.00	55,226.63	39.3%
628054 Recycling Collection	288,000	0	288,000	290,296.11	.00	-2,296.11	100.8%
TOTAL Solid Waste Disposal	1,616,500	0	1,616,500	1,346,908.80	9,134.92	260,456.28	83.9%
1045 County Tax							
628908 County Taxes	3,117,240	0	3,117,240	3,117,240.00	.00	.00	100.0%
TOTAL County Tax	3,117,240	0	3,117,240	3,117,240.00	.00	.00	100.0%
1046 PW School Maint & Custodial							
611000 Regular Salaries	0	0	0	577,043.48	.00	-577,043.48	.0%
613000 OT - Regular	0	0	0	87,900.75	.00	-87,900.75	.0%
614005 Sick Leave Incentive	0	0	0	882.40	.00	-882.40	.0%
628019 Building Repairs	0	0	0	988,260.91	293,720.07	-1,281,980.98	.0%
628020 Vehicle Repairs	0	0	0	13.09	.00	-13.09	.0%
628021 Equipment Repairs	0	0	0	13,238.68	.00	-13,238.68	.0%
633007 Maintenance Supplies	0	0	0	110,945.51	5,942.47	-116,887.98	.0%

CITY OF AUBURN
EXPENDITURES- APRIL 2025

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FROM 2025 01 TO 2025 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
633029 MV Sup - Tires/Tube/Chain	0	0	0	149.99	.00	-149.99	.0%
641000 Water/Sewer	0	0	0	56,732.77	.00	-56,732.77	.0%
641002 Electricity	0	0	0	723,238.44	.00	-723,238.44	.0%
641004 Heating Fuel	0	0	0	194,324.25	.00	-194,324.25	.0%
TOTAL PW School Maint & Custodial	0	0	0	2,752,730.27	299,662.54	-3,052,392.81	.0%
1049 Arts & Culture							
628917 Arts & Culture	25,000	0	25,000	35,000.00	.00	-10,000.00	140.0%
TOTAL Arts & Culture	25,000	0	25,000	35,000.00	.00	-10,000.00	140.0%
1050 Public Library							
611000 Regular Salaries	0	0	0	5,842.86	.00	-5,842.86	.0%
617001 FICA/Medicare	0	0	0	249.87	.00	-249.87	.0%
628900 Public Library	1,199,897	0	1,199,897	999,914.20	.00	199,982.80	83.3%
TOTAL Public Library	1,199,897	0	1,199,897	1,006,006.93	.00	193,890.07	83.8%
1051 Transfer to TIF							
900001 Transfer Out	3,049,803	0	3,049,803	467,400.41	.00	2,582,402.59	15.3%
TOTAL Transfer to TIF	3,049,803	0	3,049,803	467,400.41	.00	2,582,402.59	15.3%
1052 Water & Sewer							
643002 Public Fire Protection Fee	840,280	0	840,280	781,203.28	.00	59,076.72	93.0%
TOTAL Water & Sewer	840,280	0	840,280	781,203.28	.00	59,076.72	93.0%
1053 Tax Sharing							

CITY OF AUBURN
EXPENDITURES- APRIL 2025

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FROM 2025 01 TO 2025 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
628909 Tax Sharing	260,000	0	260,000	.00	.00	260,000.00	.0%
TOTAL Tax Sharing	260,000	0	260,000	.00	.00	260,000.00	.0%
1054 Auburn-Lewiston Airport							
628911 Aub-Lew Airport	205,000	0	205,000	204,065.63	.00	934.37	99.5%
TOTAL Auburn-Lewiston Airport	205,000	0	205,000	204,065.63	.00	934.37	99.5%
1056 LA Transit Committee							
628913 Lew-Aub Transit	458,502	0	458,502	458,502.00	.00	.00	100.0%
TOTAL LA Transit Committee	458,502	0	458,502	458,502.00	.00	.00	100.0%
1057 LA-911							
611000 Regular Salaries	0	0	0	2,776.58	.00	-2,776.58	.0%
613000 OT - Regular	0	0	0	-35.91	.00	35.91	.0%
617001 FICA/Medicare	0	0	0	377.18	.00	-377.18	.0%
628914 Lew-Aub 911	1,380,000	0	1,380,000	1,034,996.79	.00	345,003.21	75.0%
TOTAL LA-911	1,380,000	0	1,380,000	1,038,114.64	.00	341,885.36	75.2%
1070 Education							
600000 Expenditures	62,123,472	0	62,123,472	30,199,026.24	.00	31,924,445.76	48.6%
TOTAL Education	62,123,472	0	62,123,472	30,199,026.24	.00	31,924,445.76	48.6%
TOTAL General Fund	121,825,947	652,268	122,478,215	78,650,740.50	2,541,398.39	41,286,075.83	66.3%
TOTAL EXPENSES	121,825,947	652,268	122,478,215	78,650,740.50	2,541,398.39	41,286,075.83	
GRAND TOTAL	121,825,947	652,268	122,478,215	78,650,740.50	2,541,398.39	41,286,075.83	66.3%

Norway Savings Bank Arena

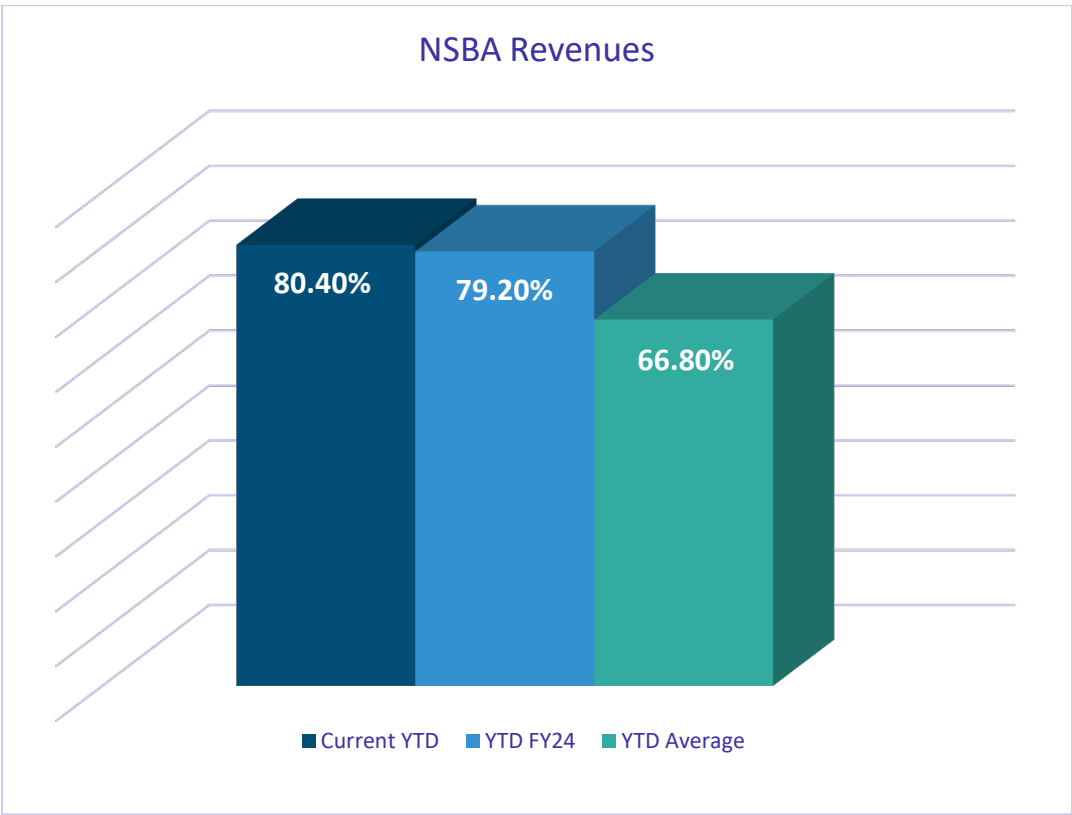
for the Period Ended April 30, 2025

As of April 2025, Norway Arena had an operating **gain** fiscal YTD of **\$145,999**. Ice rentals were lower than projected which can be attributed to the Twin City Thunder and St. Dom’s programs. Despite this, the arena has done well to have a fiscal gain for the year.

Revenues:

The operating revenues for Norway Arena through April 2025 are **\$884,002** or **80.4%** of the budget as compared to 79.2% of actual revenues through April 2024. This revenue comes from concessions, sign advertisements, pro shop lease, youth programming, shinny hockey, public skating, and ice rentals.

*Graph reflects current YTD with comparison to prior YTD and YTD average of prior 3 years percentage.



CITY OF AUBURN
NSBA REVENUES- APRIL 2025

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FROM 2025 01 TO 2025 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6200 Norway Savings Bank Arena							
6200 Norway Savings Bank Arena							
4201 Ice Rental-Gladiators	-280,000	0	-280,000	-297,477.28	.00	17,477.28	106.2%
4202 Ice Rental-Edward Little	-22,500	0	-22,500	-18,810.00	.00	-3,690.00	83.6%
4203 Ice Rental-Red Hornets	-18,500	0	-18,500	-14,102.50	.00	-4,397.50	76.2%
4205 Ice Rental-St Doms (B & G)	-35,000	0	-35,000	-5,500.00	.00	-29,500.00	15.7%
4206 Ice Rental-Poland/Gray NG	-18,500	0	-18,500	-17,365.00	.00	-1,135.00	93.9%
4207 Ice Rental-CMCC	-22,500	0	-22,500	-39,895.00	.00	17,395.00	177.3%
4208 Ice Rental-SMMHL	-2,000	0	-2,000	-4,590.00	.00	2,590.00	229.5%
4209 Ice Rental-Adult Leagues	-162,000	0	-162,000	-121,121.68	.00	-40,878.32	74.8%
4210 Ice Rental-Twin City Thunder	-33,800	0	-33,800	-19,415.05	.00	-14,384.95	57.4%
4211 Ticket Revenue	-28,600	0	-28,600	-11,074.34	.00	-17,525.66	38.7%
4212 Ice Rental-Twin City Thunders	0	0	0	.00	.00	.00	.0%
4215 Freestyle-Figure Skating	-7,500	0	-7,500	-2,210.00	.00	-5,290.00	29.5%
4220 Camps/Clinics	-45,000	0	-45,000	-18,990.00	.00	-26,010.00	42.2%
4221 Tournaments	-75,000	0	-75,000	-44,872.31	.00	-30,127.69	59.8%
4223 Private Rentals	-30,000	0	-30,000	-13,385.00	.00	-16,615.00	44.6%
4224 Public Skate	-25,000	0	-25,000	-14,327.00	.00	-10,673.00	57.3%
4225 Shinny Hockey	-4,000	0	-4,000	-1,276.00	.00	-2,724.00	31.9%
4240 Programs	-20,000	0	-20,000	-13,665.00	.00	-6,335.00	68.3%
4250 Non Ice & Facility Rent	-40,000	0	-40,000	-32,016.25	.00	-7,983.75	80.0%
4252 Skate Rentals	-3,000	0	-3,000	-4,600.00	.00	1,600.00	153.3%
4260 Concessions	-21,000	0	-21,000	-16,000.00	.00	-5,000.00	76.2%
4261 Pepsi Vending Machines	-3,000	0	-3,000	-1,581.47	.00	-1,418.53	52.7%
4263 Vending Food	0	0	0	-465.26	.00	465.26	.0%
4265 Pro Shop	-7,000	0	-7,000	-2,925.00	.00	-4,075.00	41.8%
4270 Sponsorships	-195,000	0	-195,000	-168,337.96	.00	-26,662.04	86.3%
TOTAL Norway Savings Bank Arena	-1,098,900	0	-1,098,900	-884,002.10	.00	-214,897.90	80.4%
TOTAL Norway Savings Bank Arena	-1,098,900	0	-1,098,900	-884,002.10	.00	-214,897.90	80.4%
TOTAL REVENUES	-1,098,900	0	-1,098,900	-884,002.10	.00	-214,897.90	
GRAND TOTAL	-1,098,900	0	-1,098,900	-884,002.10	.00	-214,897.90	80.4%

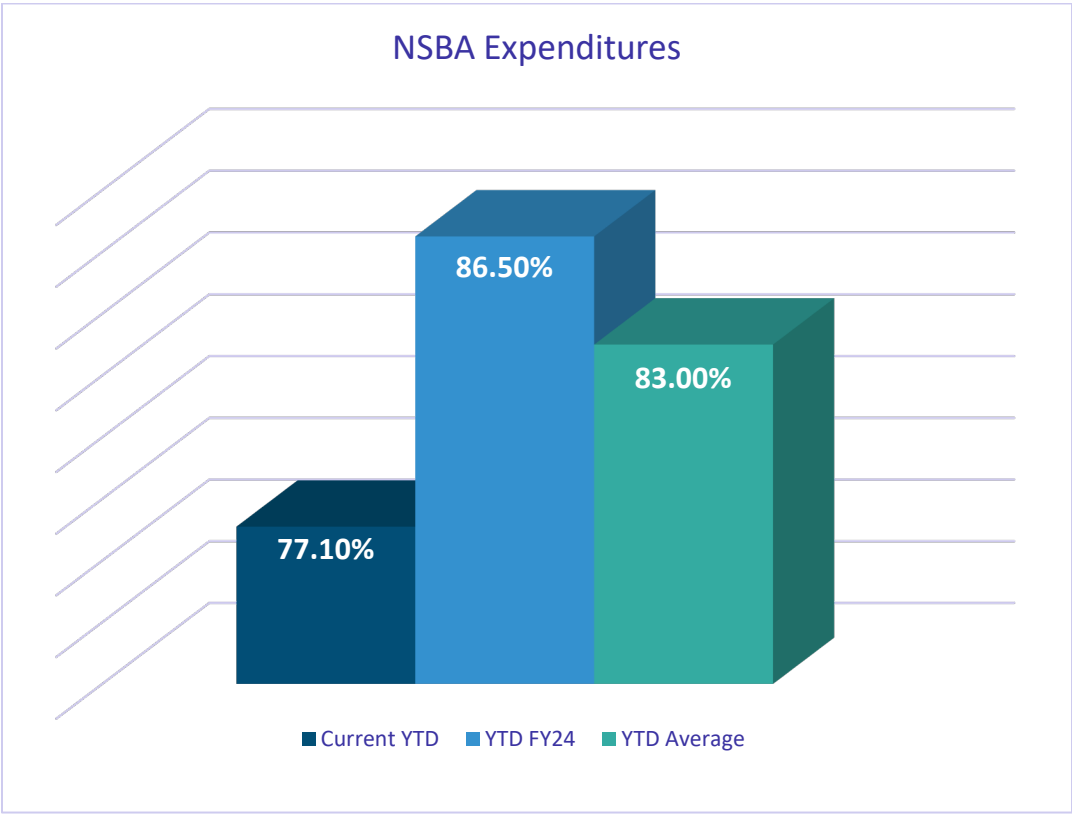
Norway Savings Bank Arena

for the Period Ended April 30, 2025

Expenditures:

The operating expenses for Norway Arena through April 2025 were **\$738,003** or **77.1%** of the budget as compared to 86.5% of actual expenditures through April 2024. These expenses include personnel costs, supplies, utilities, repairs, capital purchases and maintenance.

*Graph reflects current YTD with comparison to prior YTD and YTD average of prior 3 years percentage.



CITY OF AUBURN
NSBA EXPENDITURES- APRIL 2025

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FROM 2025 01 TO 2025 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6200 Norway Savings Bank Arena							
6200 Norway Savings Bank Arena							
611000 Regular Salaries	311,032	0	311,032	286,737.55	.00	24,294.45	92.2%
612000 Part Time	60,000	0	60,000	49,490.64	.00	10,509.36	82.5%
612008 Programs	10,000	0	10,000	2,205.57	.00	7,794.43	22.1%
613030 Police Time	0	0	0	2,366.20	.00	-2,366.20	.0%
614015 Earned Paid Leave	0	0	0	.00	.00	.00	.0%
615000 Uniform Allowance	0	0	0	.00	.00	.00	.0%
620000 Advertising	2,000	0	2,000	.00	.00	2,000.00	.0%
628000 PS - Gen/Professional	12,000	0	12,000	2,263.00	.00	9,737.00	18.9%
628003 Drug Testing	400	0	400	.00	.00	400.00	.0%
628014 Solid Waste Disposal	600	0	600	637.77	.00	-37.77	106.3%
628019 Building Repairs	50,000	0	50,000	17,210.80	6,510.00	26,279.20	47.4%
628020 Vehicle Repairs	4,000	0	4,000	5,669.20	.00	-1,669.20	141.7%
628021 Equipment Repairs	4,000	0	4,000	4,058.05	.00	-58.05	101.5%
628026 Maintenance Contractx	0	0	0	.00	.00	.00	.0%
628051 Cleaning Services	20,000	0	20,000	18,430.00	1,570.00	.00	100.0%
628070 Security	4,900	0	4,900	.00	.00	4,900.00	.0%
629000 Professional Development	5,000	0	5,000	3,521.66	1,478.44	-.10	100.0%
632000 Dues & Subscriptions	7,412	0	7,412	12,634.75	.00	-5,222.75	170.5%
633000 Office Supplies	2,000	0	2,000	.00	.00	2,000.00	.0%
633001 Operating Supplies	70,000	1,473	71,473	52,957.03	1,473.30	17,042.97	76.2%
633002 Other Sup - Operating Field	3,000	0	3,000	702.88	.00	2,297.12	23.4%
633021 Safety Equipment	4,000	0	4,000	2,441.43	.00	1,558.57	61.0%
633030 MV Sup - Fuel	0	0	0	.00	.00	.00	.0%
640000 Telephones/Cell Stipends	5,000	0	5,000	3,186.57	.00	1,813.43	63.7%
640001 Cable	2,500	0	2,500	2,532.92	.00	-32.92	101.3%
641000 Water/Sewer	46,000	0	46,000	45,343.71	.00	656.29	98.6%
641001 Natural Gas	42,153	0	42,153	17,466.45	.00	24,686.55	41.4%
641002 Electricity	220,000	0	220,000	155,371.36	.00	64,628.64	70.6%
641003 Bottled Gas	5,000	0	5,000	6,931.26	.00	-1,931.26	138.6%
642000 Postage	150	0	150	.00	.00	150.00	.0%
645000 Insurance Premiums	43,223	0	43,223	42,694.00	.00	529.00	98.8%
650000 Capital Outlay	40,000	0	40,000	3,150.68	3,100.00	33,749.32	15.6%
TOTAL Norway Savings Bank Arena	974,370	1,473	975,843	738,003.48	14,131.74	223,708.08	77.1%
TOTAL Norway Savings Bank Arena	974,370	1,473	975,843	738,003.48	14,131.74	223,708.08	77.1%
TOTAL EXPENSES	974,370	1,473	975,843	738,003.48	14,131.74	223,708.08	
GRAND TOTAL	974,370	1,473	975,843	738,003.48	14,131.74	223,708.08	77.1%

Ingersoll Turf Facility

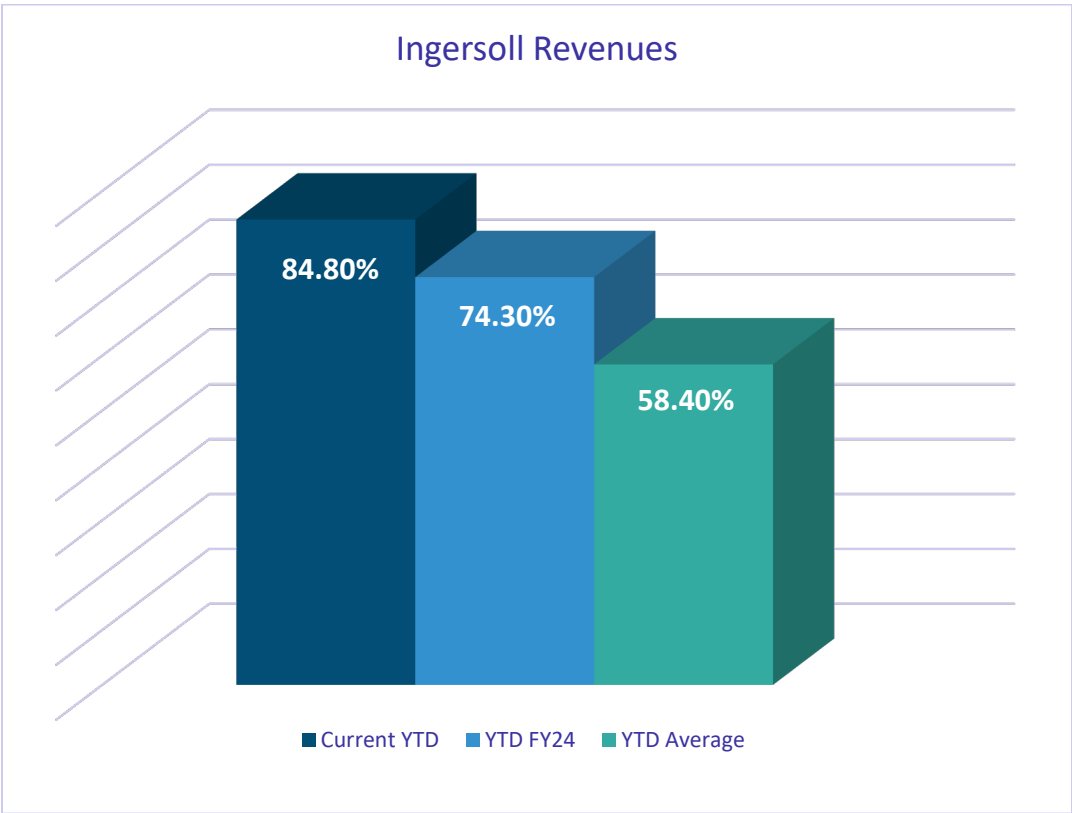
for the Period Ended April 30, 2025

As of April 2025, Ingersoll had an operating **gain** fiscal YTD of \$141,445. Facility use has continued to increase, bringing program revenues above projected total.

Revenues:

The operating revenues for Ingersoll through April 2025 are **\$186,493** or **84.8%** of the budget as compared to 74.3% of actual revenues through April 2024. This revenue comes from sponsorships, programs, rental income, and batting cages.

*Graph reflects current YTD with comparison to prior YTD and YTD average of prior 3 years percentage.



CITY OF AUBURN
 INGERSOLL REVENUES- APRIL 2025

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FROM 2025 01 TO 2025 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6100 Ingersoll Turf Facility							
6100 Ingersoll Turf Facility							
420070 Sponsorships-Special Events	-20,000	0	-20,000	-10,500.00	.00	-9,500.00	52.5%
420800 PROGRAM REVENUES	-18,000	0	-18,000	-20,917.50	.00	2,917.50	116.2%
420903 Programs	-42,000	0	-42,000	-16,705.00	.00	-25,295.00	39.8%
422000 Investment Income	0	0	0	-4,439.40	.00	4,439.40	.0%
429010 Rental Income	-140,000	0	-140,000	-133,931.25	.00	-6,068.75	95.7%
TOTAL Ingersoll Turf Facility	-220,000	0	-220,000	-186,493.15	.00	-33,506.85	84.8%
TOTAL Ingersoll Turf Facility	-220,000	0	-220,000	-186,493.15	.00	-33,506.85	84.8%
TOTAL REVENUES	-220,000	0	-220,000	-186,493.15	.00	-33,506.85	
GRAND TOTAL	-220,000	0	-220,000	-186,493.15	.00	-33,506.85	84.8%

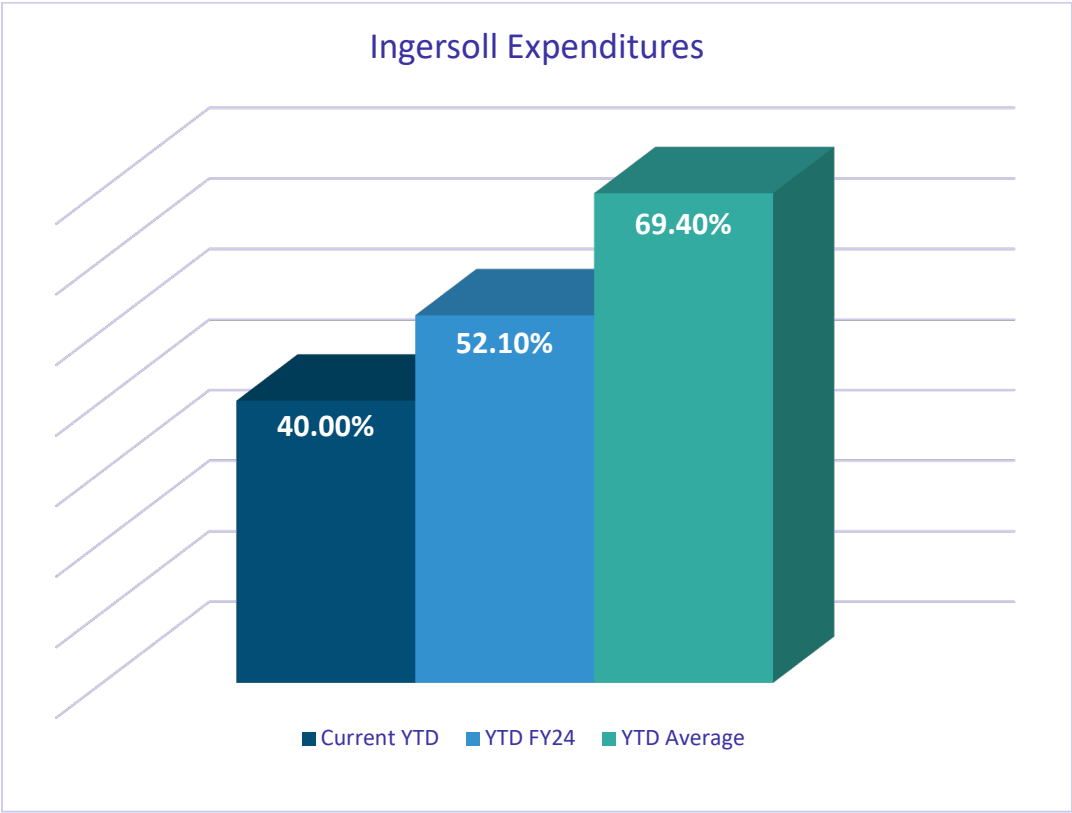
Ingersoll Turf Facility

for the Period Ended April 30, 2025

Expenditures:

The operating expenses for Ingersoll through April 2025 were **\$45,048** or **40.0%** of the budget as compared to 52.1% of actual expenditures through April 2024. These expenses include supplies, repairs, and maintenance.

*Graph reflects current YTD with comparison to prior YTD and YTD average of prior 3 years percentage.



CITY OF AUBURN
INGERSOLL EXPENDITURES- APRIL 2025

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FROM 2025 01 TO 2025 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6100 Ingersoll Turf Facility							
6100 Ingersoll Turf Facility							
611000 Regular Salaries	40,000	0	40,000	1,580.05	.00	38,419.95	4.0%
612000 Part Time	25,000	0	25,000	27,158.38	.00	-2,158.38	108.6%
620000 Advertising	500	0	500	.00	.00	500.00	.0%
628000 PS - Gen/Professional	5,300	0	5,300	915.55	.00	4,384.45	17.3%
628019 Building Repairs	20,000	0	20,000	3,249.10	.00	16,750.90	16.2%
629000 Professional Development	500	0	500	.00	.00	500.00	.0%
629001 Travel - Mileage Reimbursement	200	0	200	.00	.00	200.00	.0%
632000 Dues & Subscriptions	500	0	500	.00	.00	500.00	.0%
633000 Office Supplies	500	0	500	.00	.00	500.00	.0%
633003 Janitorial Supplies	2,000	0	2,000	1,381.28	.00	618.72	69.1%
633033 Misc Expense	16,300	0	16,300	10,178.48	.00	6,121.52	62.4%
640000 Telephones/Cell Stipends	1,400	0	1,400	585.28	.00	814.72	41.8%
641005 Diesel	300	0	300	.00	.00	300.00	.0%
642000 Postage	50	0	50	.00	.00	50.00	.0%
650000 Capital Outlay	0	0	0	.00	.00	.00	.0%
651069 Rec Programming/Facility Study	0	0	0	.00	.00	.00	.0%
TOTAL Ingersoll Turf Facility	112,550	0	112,550	45,048.12	.00	67,501.88	40.0%
TOTAL Ingersoll Turf Facility	112,550	0	112,550	45,048.12	.00	67,501.88	40.0%
TOTAL EXPENSES	112,550	0	112,550	45,048.12	.00	67,501.88	
GRAND TOTAL	112,550	0	112,550	45,048.12	.00	67,501.88	40.0%